



New York State
Department of Health
Bureau of Emergency Medical Services

POLICY STATEMENT

Supersedes/Updates: 86-3

No. 89-14

Date: 07/05/89

**Re: Out of Service
Vehicles**

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SUBJECT: Out-of Service Vehicles

Once the Emergency Medical Services Program has been notified that an ambulance has been placed in service and the appropriate sticker is affixed, it is considered in service unless removed from service. An ambulance is removed from service either temporarily or permanently. The following procedure must be followed in either case. The procedure to follow when returning to service an ambulance which had been temporarily removed from service is also included.

TEMPORARY REMOVAL FROM SERVICE

- A. When an ambulance is removed from service, whether for vehicle maintenance reasons or lack of patient care equipment, and it is believed that this removal will be temporary, the following procedure is to be used:
 - 1. Place on the outside of the windshield, over the State Certification sticker, a State "Out of Service" sticker.

RETURN TO SERVICE OF AN AMBULANCE TEMPORARILY REMOVED FROM SERVICE

- A. When an ambulance that has been temporarily removed from service is returned to service, the ambulance service operator will perform the following:
 - 1. Assure that the vehicle is in compliance with Part 800 of the codes of the New York State Department of Health.
 - 2. Remove the "Out of Service" sticker from the vehicle windshield.

AMBULANCE PERMANENTLY REMOVED FROM SERVICE

- A. When an ambulance is permanently removed from service the ambulance service operator will perform the following:
 - 1. Notify in writing, on official letterhead, the appropriate State EMS Representative of the following information:

- Make
 - Year
 - Vehicle/Radio ID
 - License Plate Number
2. Remove ALL New York State EMS logos from the sides and rear of the vehicle.
 3. Remove the Department of Health Certificate of Inspection sticker from the windshield.

If there are any questions concerning this policy, please contact the appropriate EMS Representative or Associate Director of Operations at (518) 402-0996.

Approved by: Michael Gilbertson, Director