

**Frequently Asked Questions (FAQs)**  
**Care Coordination Organizations/Health Homes (CCO/HH)**  
11/15/17

**PART II: Care Coordination Organization/Health Home Application to Serve Individuals with Intellectual and /or Developmental Disabilities**

1. **Does the 3,000-character limit identified for responses include spaces?**  
Yes, spaces are considered characters within the 3,000-character limit.
  
2. **How may our CCO/HH develop formal agreements with network providers (other than MSC) before November 30th without a formal designation/approval?**  
CCO/HHs should be forming relationships with network partners to ensure a robust network of providers. To demonstrate the anticipated network, CCO/HHs must submit Attachment D (Health Home Network Provider Information) as part of the Application. These formalized agreements will not need to be in place by the November 30<sup>th</sup> Application submission deadline. Rather, contingently designated CCO/HHs will finalize these relationships during the readiness period prior to final designation. Additional guidance will be provided to contingently designated CCO/HHs on the documentation required to formalize CCO/HH relationships.
  
3. **Question J2, Quality Measures, notes that processes described in the response should be consistent with the Data Source listed as “CCO/HH Reporting” in Part I. Does that content heading begin on page 35 with the chart *Quality and Process Metrics for the I/DD Health Home Population*?**  
That is correct. The measures outlined in pages 35-36 indicate the required quality and process metrics for the I/DD Health Home population.
  
4. **Can you confirm that formal commitment letters will not be required for the application? Will CCO/HHs need to “approach” the potential network providers prior to contingent designation, and will providers need to demonstrate their “commitment” to being a network provider? What will constitute approaching the provider and what will constitute a commitment, in the absence of a formal letter of commitment? Would it be sufficient to include commitments from MSC providers and other IDD service providers only for the application?**  
Documentation of relationships, such as commitment letters, is not required as part of the application process. To demonstrate the anticipated network, CCO/HHs must submit Attachment D (Health Home Network Provider Information) as part of the Application. Successful applicants will be required to demonstrate network adequacy and proof of these relationships during the readiness review process prior to final designation. More information on this process will be given to contingently designated applicants. Please see Part I of the Application and the Public Response Summary for additional information.

**5. May I submit supplementary attachments to help answer questions in Part II of the Application?**

Yes. Care Coordination Organization/Health Home (CCO/HH) applicants may submit supplementary attachments in addition to submitting Part II of the Application and the other required documents. Please note that all such attachments must be submitted simultaneously with the required documents to [HHIDD@health.ny.gov](mailto:HHIDD@health.ny.gov).

For more information, please visit:

[https://www.health.ny.gov/health\\_care/medicaid/program/medicaid\\_health\\_homes/idd/index.htm](https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/idd/index.htm)