

**The NYS Department of Health and the CANS-NY Technical Assistance Institute are hosting CANS–NY introductory and supervisory trainings across the State throughout 2020.**

Due to public health considerations, the summer 2020 trainings will be offered in webinar format. This webinar format will meet the NYS DOH in-person training requirement, as the training announcement indicated, there are processes in place during these webinar trainings to ensure accountability to training requirements. NYS DOH will work with lead Health Homes to determine a new completion target date for all new Health Home staff to be in compliance.

The CANS-NY Introductory Training will be offered as a course which includes 3 distinct webinars. Each webinar will last no more than 2 hours. Learners may select the date/time that works best for each of the 3 webinars.

***Offerings of the CANS-NY Supervisory training are to be determined at this time.***

**To register for these trainings:**

- Log on to [www.tcomtraining.com](http://www.tcomtraining.com)
  - Currently, this web address will redirect you to our new platform that is temporarily accessed via [www.schoox.com/login.php](http://www.schoox.com/login.php). For assistance with this platform, see this [how-to document](#) or reach out to [support@tcomtraining.com](mailto:support@tcomtraining.com)
- On the home page, choose “**Training**” and then “**Courses**”
- Click on the training titled: “**CANS-NY Introductory Training – (live webinar version)**”
- Read further instructions on Step 1 and then register for each of the 3 webinars
- You will receive an email notification regarding your registration and a second email confirming that your registration has been approved.

### **Completion Requirements**

New York Department of Health and the CANS-NY Technical Assistance Institute are pleased to offer this virtual, live-streamed version of the CANS-NY Introductory Live Training. Training will be offered in segments to afford flexibility of scheduling and participation to all attendees.

We know the unique circumstances of an online learning experience can be challenging, but it is important for us to verify that participants have the similar opportunities for learning as those who have attended the traditional live in-person course. Learners are expected to meet certain requirements in order to receive the certificate of completion for this course:

1. All steps of the course “**CANS-NY Introductory Course (live webinar version)**” on TCOMtraining.com must be completed. This includes independent work assignments such as viewing several short videos and mini-vignettes for practice. Our training site, TCOMtraining.com will not grant a completion certificate until all steps are completed. The total time commitment required for full participation is 7 hours, in keeping with the live introductory course requirement.
2. The user is required to attend a series of 3 webinars at [www.tcomtraining.com](http://www.tcomtraining.com). **The webinars must be completed in order**, and all within 30 calendar days of starting this course. Each webinar will be offered on multiple dates and users may select the offering of their choice. If you attend Webinars 2 or 3 without completing the previous Webinar, you will be asked to leave and attend

the requisite Webinars first. Participants should participate in the webinar for the full length of time (no more than 2 hours each).

3. Participation in the Webinars will be monitored in several ways, including:
  - a. **Participation in web polls and questions:** Participants are expected to participate fully polls and interactive group questions. Monitors will be tracking participants responses to each poll question during the training. Participants must respond to at least 75% of all questions polled during the training to receive full credit for participation.
  - b. **Participation in discussions (chats and group work):** Participants are expected to participate in discussions via chatting and audio/video sharing within the large group, as well as in the small Group Rating Activity during Webinar 2.
  - c. As mentioned above, participants must complete each self -directed learning assignment as assigned. Participation in additional learning modules will not be permitted if these assignments are not completed in advance.
  - d. **Attentiveness:** The Zoom software and our live monitors will track attentiveness. Participants who do not appear to be focused will be sent a private chat request with instructions for how to demonstrate attentiveness. After two such requests, we reserve the right to ask you to re-register for the webinar on a future date.

If you have any questions about this training, please reach out to us at [cansny@hillside.com](mailto:cansny@hillside.com). We will connect you with a CANS-NY coach from your region who can help you.

### CANS–NY Introductory Training

This introductory training will prepare attendees to take their certification examination. Training also will prepare participants for meaningful use of the CANS–NY with Health Home youth and families. This training is offered for Health Home Care Management Agencies and their care managers who are not yet certified in the CANS–NY, and those who are not yet familiar with the use of CANS–NY in Health Home care management.

#### Webinar offerings

*Note: additional offerings may be made available and will be listed on [tcomtraining.com](http://tcomtraining.com)*

#### Virtual In-Person General Training **Part 1**

##### Morning Sessions 9:00am-11:00am

Date	Time	Capacity
August 3, 2020	9:00am-11:00am	25
August 5, 2020	9:00am-11:00am	25
August 17, 2020	9:00am-11:00am	25
September 14, 2020	9:00am-11:00am	25
September 16, 2020	9:00am-11:00am	25
September 28, 2020	9:00am-11:00am	25

##### Afternoon Sessions 1:00pm-3:00pm

August 3, 2020	1:00pm-3:00pm	25
August 5, 2020	1:00pm-3:00pm	25
August 7, 2020	1:00pm-3:00pm	25
September 14, 2020	1:00pm-3:00pm	25
September 16, 2020	1:00pm-3:00pm	25

## Virtual In-Person General Training **Part 2**

### Morning Sessions 9:00am-11:00am

Date	Time	Capacity
August 7, 2020	9:00am-11:00am	25
August 10, 2020	9:00am-11:00am	25
August 14, 2020	9:00am-11:00am	25
September 18, 2020	9:00am-11:00am	25
September 21, 2020	9:00am-11:00am	25
September 25, 2020	9:00am-11:00am	25

### Afternoon Sessions 1:00pm-3:00pm

August 10, 2020	1:00pm-3:00pm	25
August 12, 2020	1:00pm-3:00pm	25
August 19, 2020	1:00pm-3:00pm	25
September 21, 2020	1:00pm-3:00pm	25
September 23, 2020	1:00pm-3:00pm	25
September 30, 2020	1:00pm-3:00pm	25

## Virtual In-Person General Training **Part 3**

### Morning Sessions 9:00am-11:00am

Date	Time	Capacity
August 12, 2020	9:00am-11:00am	25
August 19, 2020	9:00am-11:00am	25
August 21, 2020	9:00am-11:00am	25
September 23, 2020	9:00am-11:00am	25
September 30, 2020	9:00am-11:00am	25
October 2, 2020	9:00am-11:00am	25

### Afternoon Sessions 1:00pm-3:00pm

August 14, 2020	1:00pm-3:00pm	25
August 17, 2020	1:00pm-3:00pm	25
August 21, 2020	1:00pm-3:00pm	25
September 25, 2020	1:00pm-3:00pm	25
September 28, 2020	1:00pm-3:00pm	25
October 2, 2020	1:00pm-3:00pm	25

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