

New York State Department of Health

Medicaid Administrative Services (MAS) and Fiscal Agent Services

Request for Proposals # 1211260917

AMENDMENT #3

- 1) Attachment E: Requirements Traceability Matrix requirement BUS100 is hereby replaced in its entirety to read:

Coordinate Medicaid transportation administrative function between the Department and transportation managers.

- 2) Section VI.17.1 is replaced in its entirety to read:

1. *The Contractor shall be required to have an independent auditor perform an annual SSAE-16 SOC 1 audit of its internal controls for the first two contract years and SSAE-16 SOC type II for future contract years, including the policies and procedures placed into operation. The audit firm will conduct tests and render an independent opinion on the operating effectiveness of the controls and procedures. The audit firm will submit a final report on controls placed in operation for the project and include a detailed description of the audit firm's tests of the operating effectiveness of controls. The Contractor shall supply the Department with an exact copy of the report within thirty (30) calendar days of completion.*

- 3) Attachment N, Appendix I section 17.1 is replaced in its entirety to read:

1. *The Contractor shall be required to have an independent auditor perform an annual SSAE-16 SOC 1 audit of its internal controls for the first two contract years and SSAE-16 SOC type II for future contract years, including the policies and procedures placed into operation. The audit firm will conduct tests and render an independent opinion on the operating effectiveness of the controls and procedures. The audit firm will submit a final report on controls placed in operation for the project and include a detailed description of the audit firm's tests of the operating effectiveness of controls. The Contractor shall supply the Department with an exact copy of the report within thirty (30) calendar days of completion.*

- 4) Attachment E: Requirements Traceability Matrix requirement CON237 and CON223 are amended to define SSAE 16 audit review as a SSAE-16 SOC 1 audit of its for the first two contract years and SSAE-16 SOC type II for future contract years.

- 5) Attachment E: Requirements Traceability Matrix requirement CAR006 is amended to remove the Corresponding MECT Checklist reference "PI1.7." The remainder of requirement CAR006 is unchanged.

- 6) Attachment E: Requirements Traceability Matrix requirement PLN089 is amended to remove PLN089 from scoring. The requirement is further amended to read:
- Describe innovations that can be provided by the contractor's system, irrespective of other requirements in Attachment E, which might enhance the efficiencies, cost savings and quality improvements of the State Medicaid program. These must be available at no additional cost should the Department choose to take advantage of them.*
- 7) Attachment H: Pricing Schedule Tab B. ProjPlanDDICert is amended to remove the schedule from cells A50 through B54.
- 8) Attachment H: Pricing Schedule Tab B. ProjPlanDDICert is amended to state that the MEIPASS - Electronic Health Records (EHR) incentive program shall be a component of Release 1.
- 9) Attachment E: Requirements Traceability Matrix requirement PLN033 is amended to remove the Corresponding MECT Checklist reference "PI2.1." The remainder of requirement PLN033 is unchanged.
- 10) Attachment H: Pricing Schedule Tab E. Sys&Op Enhancements is amended to define enhancement labor categories as:

Development Manager

- Oversee the analysis, design, and programming of complex project
- Assist lower level technical staff in the execution of highly technical activities
- Coordinating activities on multiple staff projects, designing testing plans, assuring quality control, and providing technical leadership to a work unit.

Senior Business Analyst

- Creates logical and innovative solutions to complex problems
- Presents proposals to stakeholders
- Works closely with stakeholders examining existing business models and flows of data and designs an appropriate improved IT solution
- Works closely with developers and a variety of stakeholders to ensure technical compatibility and stakeholder satisfaction

Business Analyst

- Designs new business process solutions to improve efficiency and productivity
- Translates stakeholder requirements into operation and procedure documents

Senior Developer

- Research and develop estimates and write design specifications for proposed system modifications, as well as code and test complex computer programs
- Service-oriented Design and Analysis
- Workflow design, development and implementation

Developer

- Coding and debugging applications in the proposed software languages

- Unit test computer programs, interface with coworkers and other project personnel
- Prepare test JCL
- Prepare unit test cases
- Business Rules Implementation
- Assure computer programs are in compliance with specifications through careful review of test results

Policy Analyst

- Assess relevant Federal and State regulations and impacts to the Medicaid program
- Translates stakeholder requirements into design documents

Systems Analyst

- Designs new IT solutions to improve business efficiency and productivity
- Translates stakeholder requirements into design documents

Database Specialist

- Design and document database architecture
- Build database scheme, tables, procedures and permissions
- Set up data sharing and disk partitioning
- Analyze and sustain capacity and performance requirements
- Monitor systems and platforms for availability
- Oversee backup, clustering, mirroring, replication and failover
- Restore and recover corrupted databases
- Install and test upgrades and patches
- Implement security and encryption

Network Specialist

- Maintains and supports computer communication networks within and or between organizations
- Monitors network usage and performance
- Plans and implements future IT projects

Trainer

- Assess relevant training needs for staff individuals and providers
- Design training courses and programs necessary to meet training needs
- Plan and personally deliver training courses where necessary
- Uses various adult learning methods

Technical Writer

- Communicate technical messages to specific stakeholders at levels they can fully understand
- Working with analysts, developers and managers to clarify technical issues and obtain information to produce user manuals
- Writing, editing and presenting information in clear and simple manner in an agreed upon format, making sure the information is organized effectively