

Request for Proposals

RFP #20052 Environmental Modifications (EMOD) Evaluators for the New York State (NYS) Medical Indemnity Fund (MIF) AMENDMENT #2

May 6, 2021

The following are official modifications, which are hereby incorporated into RFP #20052: Environmental Modifications (EMOD) Evaluators for the New York State (NYS) Medical Indemnity Fund (MIF).

Deleted language appears in strikethrough (“~~xxx~~”) and added language appears in red text.

The information contained in this amendment prevails over the original RFP language.

Bidders should review all documents in their entirety to ensure all amended language is incorporated into proposals.

1.0 CALENDAR OF EVENTS

RFP 20052-ENVIRONMENTAL MODIFICATIONS (EMOD) EVALUATORS FOR THE NEW YORK STATE (NYS) MEDICAL INDEMNITY FUND (MIF)	
<u>EVENT</u>	<u>DATE</u>
Issuance of Request for Proposals	March 16, 2021
Deadline for Submission of Written Questions	March 30, 2021 by 4:00 p.m. ET
Responses to Written Questions Posted by DOH	On or About April 15, 2021
Deadline for Submission of Proposals	Proposals Due On Or Before April 30, 2021 June 10, 2021
<u>Anticipated</u> Contract Start Date	10/1/2021

4.0 SCOPE OF WORK

The purpose of this procurement is to obtain evaluation services from offerors who are qualified to perform evaluations of EMOD projects requested by enrollees of the NYS MIF that are deemed medically necessary by the enrollee’s physician. For the purpose of this RFP, an EMOD is defined as an interior or exterior physical adaptation to the residence in which an enrollee lives that is necessary to ensure the health, welfare, and safety of the enrollee, enables him or her to function with greater independence and/or helps avoid institutionalization, and has been ordered by a physician. Examples of EMODs include but are not limited to; ramps, widened doorways and handrails, roll-in showers, vertical lifts, and cabinet and

shelving adaptations. EMODs do not include any routine home maintenance, adaptations or modifications that are of general utility and that do not provide direct medical or remedial benefit to the enrollee. With respect to new construction, EMODs do not include modifications needed as a result of avoidable barriers created by the new construction floor plan.

For the purpose of this RFP, an "Offeror" is defined as the person who is submitting a competitive proposal to function as an Evaluator and perform evaluations of EMOD projects. A "Contractor" is defined as the General Contractor who may bid to work on the EMOD evaluations once these contracts are awarded.

This procurement is for the following types of EMOD evaluations. It is expected that an Offeror will complete each type of EMOD evaluation from Initial through Post-Modification, although evaluations may be assigned or reassigned at the discretion of the Fund Administrator or the Department at any point during the EMOD evaluation.

- a. **Initial Evaluation.** An initial evaluation requires the offeror to review a statement of medical necessity from the enrollee's treating physician explaining the needs of the enrollee, and to make a visit to the home to examine the home in its current state and determine whether it needs modification in accordance with the regulations governing the MIF.
- b. **Bid Evaluation.** A bid evaluation requires the offeror to review at least three (3) acceptable bids, as defined by regulation, that have been submitted for the construction or installation of an EMOD(s) as approved by the Fund Administrator. This includes evaluation of the qualifications of the bidders.