**The Manor at Seneca Hill** Adult Day Health Services Policy and Procedure

# To: From: Subject:

Adult Day Health Services

Director of Adult Day Health Services Description of Services

# Statement of Policy: The Manor at Seneca Hill Adult Day Health Services provides a range of services to its

participants.

# Procedure:

1. Nursing Services: A Registered Nurse (RN) is available during all hours that participants attend the program, providing nursing assessment, supervision, health monitoring , instruction, and treatment. A RN/LPN oversees the day-to-day operation of the pr o gr am , including administration of medications,

documentation of care and changes in a participants' condition. In addition, the nurses coordinate the

care with the orders of the attending physician and maintains the participant's medical record. The RN ‘s responsible for completing the initial Resident Assessment Instrument and or UAS during the interview.

1. Social Services: The social worker performs a social service assessment on admission. S/he provides

information referral and family support services participant's social and emotional needs.as well as individual and group counseling to meet

1. Activity Services: The activity program is under the direction of the Adult Day Health Services Director and provides a variety of recreational and social activities suited to the preferences and needs of the individual participant. The program is designed to stimulate intellect, interest and motivation, and to encourage physical activity through individual and group activities.
2. Dietary Services: Participants are served a congregate, noon-time meal and snacks if needed to provide a third of the recommended daily allowances. Snacks will be available to the participant at all times. All meals and snacks follow the individual dietary orders of the participant's attending physician. A dietician plans the meals. In addition, an assessment, care planning and dietary counseling services.
3. Pharmaceutical Services: The RN/LPN administers medications according to the physician's orders and

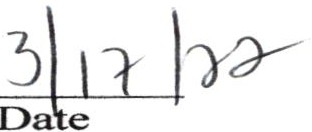
in coordination with the participant's individual schedule. Medications are provided by the participant's community pharmacy and are stored at the Adult Day Health Services center. A consulting pharmacist performs a semi-annual review of the individual medication regimen of each participant and makes recommendations as needed.

1. Other services which may be provided at the Program include: podiatry speech therapy services.

physical, occupational and

1. Transportation Services: The program is able to arrange direct transportation service between the participant's home and the program at designated times. When possible, the client and/or family is encouraged to provide their own transportation if this better fits the participant or family needs. Medical

transport well trips for social services may be arranged based on need.



Director, Adult Day Health Services

Org: 6/02 Rev: 2/1,0 Key: RS

6/11, 5/14, 3/22