

**Traumatic Brain Injury Services Coordinating Council (TBISCC)**  
**Meeting Minutes**  
**Thursday, March 28, 2024, 10:00 am – 2:00 pm**  
**One Commerce Plaza, 99 Washington Avenue, Albany, NY**  
**16<sup>th</sup> Floor, Conference Room 1613**

Topic	Discussion	Action/Next Steps/Who/When
<b>Attendance</b>	<p><b>Council Members Present (in-person):</b> Dr. Jeffrey Bazarian (Chair), Stephen J. Boese, Michael Davison, Paul Novak, Clifford Hymowitz, Brent Feuz, Michael Jabonaski, Maxine Smalling, Brigitte Hartman-DeCenzo, Maureen Hanse, and Paul Partridge.</p> <p><b>Council Members Present (via WebEx):</b> Michael Kaplan, Megan Clothier.</p> <p><b>Council Members Absent:</b> Brent Feuz, Crystal Collins, Edward Devitt.</p> <p>A quorum of members was present.</p> <p><b>DOH Staff (in person):</b> Michael Chittenden, Susan Lawless, Thomas Rees, Trang (Tiffany) Tran-Lee, Carla Nazaire, Richard Lehnert, and Sonya Warren.</p> <p><b>Note:</b> The meeting was conducted via WebEx and in person. The meeting was recorded.</p>	
<b>Welcome / Announcement New Member(s)/ Review of Old Business</b>	<p><b>Dr. Bazarian</b> called the meeting to order at 10:05 am. <b>M. Jabonaski</b> conducted the roll call. <b>T. Tran-Lee</b> informed the council members that a quorum of members was present. <b>Dr. Bazarian</b> thanked all attendees for coming to the meeting and reminded the Council of its mission. Specifically, the Council shall provide advice on the planning, coordination, and development of services needed to meet the needs of persons with traumatic brain injury and their families. <b>Dr. Bazarian</b> then introduced <b>Maureen Hanse</b>, who is a new member appointed by the Senate Minority. <b>M. Hanse</b> was the program director for Hope’s mission of Greene County, and currently works at the library. She discussed her experience with Traumatic Brain Injury (TBI) with the Council. <b>Dr. Bazarian</b> also reminded the Council that the previous meeting minutes from December 14, 2023 will need to be reviewed and voted on. <b>M. Smalling</b> asked to have the meeting minutes revised to include an action item for her to speak with a colleague, <b>Amanda Saake</b>, Special Assistant to the Commissioner, Director of Office of Consumer Affairs, Office of Mental Health, regarding integrating TBI into the New York State Mental Health PEER Support curriculum. The minutes were moved for approval by <b>C. Hymowitz</b> and seconded by <b>P. Novak</b>. The minutes were approved unanimously pending the addition of the action item.</p>	<p><b>T. Tran-Lee</b> to revise the December 14, 2023 meeting minutes to add an action item for <b>M. Smalling</b> to speak with <b>A. Saake</b> regarding integrating TBI into the NYS Mental PEER Support curriculum.</p>
<b>Council Data and Reporting Requirements</b>	<p><b>M. Jabonaski</b> introduced <b>Jeff Wendth</b> who is a contractor that helped develop the Medicaid Data Warehouse (MDW). <b>M. Jabonaski</b> discussed the need for data to help inform policies for the Office of Aging and Long-Term Care (OALTC). <b>J. Wendth</b> discussed how data can be used not only to collect information but to utilize the data in an actionable way. He stated that data are often siloed but that they can be pulled from a variety of resources and then made available to subscribers who are external stakeholders. <b>M. Jabonaski</b> then introduced <b>Todd Gerber</b>, who is a data specialist working in the Bureau</p>	<p><b>J. Jabonaski / J. Wendth:</b> Mosaic Insights demonstration for June or</p>

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	<p>of Long-Term Care Medicaid Waivers Service and Supports NHTD &amp; TBI in the Division of Community Integration and Alzheimer’s Disease. <b>T. Gerber</b> confirmed that persons with TBI can be identified in claims and other data within the MDW and that there may be a way to extract those data to inform the Council. There may also be a way to identify the severity of the TBI through MDW data. <b>M. Jabonaski</b> suggested that there could be collaboration between the external IT subject matter experts and the Waiver unit subject matter experts to provide a path forward on extracting the data for the Council. He asked the Council for the kind of data they would be interested in having and could a mosaic tool be demonstrated to the Council. <b>J. Wendth</b> confirmed that a demonstration is possible. <b>Dr. Bazarian</b> wanted to ensure that the demonstration includes the kinds of data the Council is seeking. <b>J. Wendth</b> stated that the demonstration can show the kinds of data that the MDW can provide. <b>M. Smalling</b> stated that the Council would want basic data such as how many people in NYS have a TBI, where do they live, what services are available in those areas, and their associated costs. <b>M. Jabonaski</b> believes that high level data and a dashboard would be able to capture that information. <b>J. Wendth</b> stated that geomapping would be possible and that could be filtered to help identify many of these requests. <b>M. Davison</b> would be interested in mining data from other sources as well, if possible, such as Workman’s Comp, and Commercial Health Plans. <b>M. Jabonaski</b> believed data from other resources is possible. He asked if a demonstration could be given at the June 2024 Council meeting. <b>J. Wendth</b> will debrief with his colleagues and get back to <b>M. Jabonaski</b> if this is possible. <b>B. Hartman-DeCenzo</b> asked if addiction as a sub-population could be included in the data. <b>M. Kaplen</b> stated that old reports with data of this kind are available from previous meeting of the Council and that he will share it with <b>M. Jabonaski</b>.</p>	<p>September Council Meeting</p>
<p><b>TBI Service Goal Recommendations and Service Gaps/Workplan</b></p>	<p><b>Dr. Bazarian</b> opened the discussion of the TBISCC Workplan and introduced the revised version of the Workplan to the council. <b>C. Nazaire</b> explained that the workplan had been edited from its original format to this new document so it can be easier to transition into the document that will be submitted to the commissioner once it is complete. <b>C. Nazaire</b> read off the first goal which was Integrate acute and long-term person and family centered management of TBI. She then read the first recommendation within this goal which was <i>All New Yorkers with TBI should have reliable and timely access to integrated, multidisciplinary and specialized TBI care.</i> <b>M. Smalling</b> called attention to the meaning of the word “access” and the council members deliberated on whether the wording should be changed. There had been a consensus to collect data and get some answers through fact finding that is provided by the MDW.</p> <p><b>C. Nazaire</b> continued the discussion and read recommendation 2 which is, <i>Encourage clinicians to recommend that all patients discharged from inpatient and outpatient acute care settings have the opportunity for follow-up with a clinician experienced in managing TBI.</i> <b>C. Hymowitz</b> stated that a good way for access to available clinicians would be to have links to a list of them to be available on the</p>	<p><b>C. Hymowitz</b> suggested a yearly open meeting in NYS where resources can be shared, and questions can be answered.</p>

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	<p>Department of Health website. <b>T. Rees</b> stated that the list of clinicians could be regularly updated, and <b>Dr. Bazarian</b> requested that the Department of Health look into including organizations that post frequently. <b>T. Rees</b> stated this could be investigated and is an option.</p> <p><b>C. Hymowitz</b> requested a yearly meeting where resources can be shared in person for those who may not use computers or have access to the internet. <b>C. Nazaire</b> clarified if this was something they wanted to include in the Workplan, and the council members stated this would be separate to the workplan so the meeting went into open discussion so they could continue this discussion.</p>	
<b>Open Discussion/ Council Members</b>	<p><b>M. Davison</b> made a motion to setup a subcommittee for families/individuals to assist them with available resources and information. <b>C. Hymowitz</b> mentioned hosting a yearly meeting. He also mentioned that no one at the Council brought up information regarding Consumer Directed Personal Assistance Program (CDPAP). He would like these kinds of information communicated at these meetings. It was discussed that the Councils would also like to know of the legislation before it gets voted on. <b>T. Rees</b> will keep track of TBI legislation and will keep the Council informed. Other suggestions included hosting the Traumatic Brain Injury Services Coordinating Council meetings in other location besides Albany.</p>	<p><b>M. Davison</b> made a motion to setup a subcommittee.</p>
<b>Public Comment</b>	<p>There was no public comment.</p>	
<b>Adjournment</b>	<p>Meeting was adjourned at 2:00pm.</p>	