

NYS Clinical Staffing Unit Grid 7-1-2024

Unit	Bed Capacity	Census	TITLES	Day	EVENING	NIGHT	Notes / Comments
Inpatient Psych - Adult	30	30	RNs	1:7-8	1:7-8	1:7-8	*Discharge Planning, Social Worker and Recreational Therapist will cover both Inpatient Psych Adult and Inpatient Psych Child Adolescent Units.
			Assistant Nurse Manager	1 (7a-7p)	0	1 (7p-7a)	
			MHT	4	4	2	
			Clerk	1 (7a-3p)	.5 (3p-7p)	0	
			*Discharge Planning	1	0	0	
			*Social Worker	1	0	0	
			*Recreational Therapy	1 (8a-4p)	1 (11a-7p)	0	

Unit	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
INPATIENT PSYCH CHILD ADOLESCENT	10	7	RNs	1:5	1:5	1:5	*Discharge Planning, Social Worker and Recreational Therapist will cover both Inpatient Psych Adult and Inpatient Psych Child Adolescent Units.
			Assistant Nurse Manager	0	0	0	
			MHT	2	3	1	
			Clerk	1 (10a-6p)	0	0	
			*Discharge Planning	1	0	0	
			*Social Worker	1	0	0	
			*Recreational Therapy	1 (8a-4p)	1 (11a-7p)	0	

SLB 6	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	Notes / Comments
	26; including 8 vents	23	RNS - Med-Surg	1:6	1:6	1:6	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights
			RNs Vents	1:4	1:4	1:4	
			Assistant Nurse Managers	2	0	0	
			Nursing Assistant	up to 1:9	Up to 1:9	up to 1:9	
			Clerk	1	1	Float	
			Case Manager	1	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist	1	1	1	

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SLB 5	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	Notes / Comments
	24	23	RNs	1:6	1:6	1:6	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights
			Assistant Nurse Manager	0	0	1	
			Nursing Assistant	up to 1:9	up to 1:9	up to 1:9	
			Clerk	1	1	Float	
			Case Manager	1	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist (1 RT shared with Seton 3-1)	1	1	1	

SLB 4	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	30	31	RNs	1:6	1:6	1:6	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights. Hours of 1.0 FTE swing shift clerk to be determined
			Assistant Nurse Manager	2	0	0	
			Telemetry Monitor Nursing Assistant	1	1	1	
			Nursing Assistant (must be Telemetry Certified)	up to 1:9	up to 1:9	up to 1:9	
			Clerk	1	1 (1 swing M-F)	Float	
			Case Manager	2	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist (1 RT shared with CCU)	1	1	1	

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SETON 3-1	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	24	17	RNs	1.6	1.6	1.6	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights
Assistant Nurse Manager			2	0	0		
Nursing Assistant			up to 1:9	up to 1:9	up to 1:9		
Clerk			1	1	Float		
Case Manager			1	0	0		
Social Worker			1	0	0		
Respiratory Therapist			1	1	1		
(1 RT shared with SLB 5)							

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CCU	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
Capacity : 4 Stroke Intermediate Unit: 4							
(operating at 4 bed capacity on date of ratification; 1:1 ratio when patient acuity is high, i.e., balloon pump, impella, hypothermia)	8	5	RNs/CCU	1:2	1:2	1:2	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights 1 RT shared with SLB 4 Case Manager & Social Worker covers MICU, SICU, CCU 1 RT shared with SLB 4
			RNs/Intermediate Stroke Unit	1:4	1:4	1:4	
			Assistant Nurse Manager	1	0	0	
			Nursing Assistant (should census drop below 4 or less the NA will float)	1	1	1	
			Clerk	1 (11a-7p)	0	Float	
			Case Manager	1	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist	1	1	1	

MICU	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	10	9	RNs	1:2	1:2	1:2	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights Case manager & Social Worker covers MICU, SICU, CCU
			Assistant Nurse Manager	1	0	0	
			Nursing Assistant	1 (will re-evaluate at 14 beds)	1 (will re-evaluate at 14 beds)	1 (will re-evaluate at 14 beds)	
			Clerk	1	1	Float	
			Case Manager	1	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist	1	1	1	

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SICU	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	8	7	RNS	1:2	1:2	1:2	Clerks: Sectors for the Clerk position at night. 1 Clerk for CCU, MICU and SICU. 1 Clerk for SLB5 and SLB 6. 1 clerk for SLB4 and Seton 3-1. This is a float pool that will be deployed by the nursing office based on activity. A total pool of 3.0 ftes for nights Case Manager & Social Worker covers MICU, SICU, CCU
Assistant Nurse Manager			1	0	0		
Nursing Assistant			1	1	1		
Clerk			1	1	Float		
Case Manager			1	0	0		
Social Worker			1	0	0		
Respiratory Therapist			1	1	1		
Physician Assistant	1 (works four (4), ten (10) hour days	0	0				

Labor & Delivery	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	Capacity: 9 LDR, 3 DR/OR	8	RNs	AWHONN GUIDELINES*	AWHONN GUIDELINES*	AWHONN GUIDELINES*	
Assistant Nurse Manager/Chg RN			1	1	1	*Assistant Nurse Managers and/or in-charge nurses will not be given a patient care assignment.	
Nursing Assistant			1	1	1	To begin in 2024	
Surgical Tech			2	1	1		
Registration Clerk			3	1	1		
Respiratory Therapist			1	1	1		
(1 RT shared with NICU / PEDs / PICU							

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SLB 1 & 2	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	36	12	RNs	1:4 Couplets	1:4 Couplets	1:4 Couplets	Case manager & Social Worker cover all MCH
			Assistant Nurse Manager	1	0	0	
			Nursing Assistant	2 on SLB1	2 on SLB1	2 on SLB1	
				1 on SLB2	1 on SLB2	1 on SLB2	
			Clerk	1 (7a-3p)	1 (3p-11p)	1 (11p-7a)	
						May float throughout the house if necessary	
			Case Manager	1	0	0	
Social Worker	1	0	0				

INTERMEDIATE/OBSERVATION	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	(*not included in SLB 1 & 2 ratio)	2	RNs	2	2	2	To be phased in during 2024

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NICU	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	Capacity: 8 ICU, 11 Intermediate, 6 Continuing Care	16	RNs	1:1-2 ICU	1:1-2 ICU	1:1-2 ICU	Case manager & Social Worker covers all MCH
				1:2-3 Intermediate	1:2-3 Intermediate	1:2-3 Intermediate	
				1:3-4 Continuing Care	1:3-4 Continuing Care	1:3-4 Continuing Care	
			Assistant Nurse Manager	1	0	0	
			Unit Assistant (may be shared between NICU/PEDs/PICU based on activity)	1	1	1	
			Case Manager	1	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist (1 RT shared with PEDs/PICU/L&D)	1	1	1	
			Physician Assistant	2 (12 hour days/7days per week, 7a-7:30p)	0	0	

PEDIATRICS/PICU/PEDS ONCOLOGY	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	(mixed shifts; when the census is less than 10, the ratio is 1:5; 4th RN when ambulatory scheduled)		RNs	1:5-6 Pediatrics	1:5-6 Pediatrics	1:5-6 Pediatrics	Case manager & Social Worker covers all MCH
				1:2 PICU	1:2 PICU	1:2 PICU	
			Assistant Nurse Manager	1	0	0	
			Unit Assistant (may be shared between NICU/PEDs/PICU based on activity)	1	1	1	
			Case Manager	1	0	0	
			Social Worker	1	0	0	
			Respiratory Therapist (1 RT shared with NICU and L&D)	1	1	1	

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CPEP	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
		Up to 20-22 daily visits	RNs	1 @ 7:00 am – 7:30 pm	1 @ 7:00 am – 7:30 pm	1 @ 7:00 pm – 7:30 am	*Ambulatory Assistant to cover both CPEP and EOB.
				1@ 11:00 am – 11:30 pm	1@ 11:00 am – 11:30 pm		
			Assistant Nurse Manager	0	0	0	
			MHT	2	2	2	
			Clerk	.5 (11am – 3 pm)	0	0	
			*Ambulatory Assistant	1	1	0.5	
			Social Worker	1	1	0	

EOB	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
	6	4	RNs	1:5	1:5	1:5	*Ambulatory Assistant to cover both CPEP and EOB
			MHT	1	1	1	*Data collection on patient activity and volume on the night shift through 2022 related to the Ambulatory Assistant role.

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EMERGENCY DEPARTMENT	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
		Up to 180- 200 daily visits	RNs	9 7am	13 7pm	9 11pm	<i>(RNs - 1:1 trauma emergency, Critical Care ICU in the ER, 1:1 unstable, 1:2 stable, 1:4 monitored, 1:6 M/S general population)</i>
			(all excluding ANM, includes triage)	13 11am		8 3am	
			Assistant Nurse Manager	1 (7a-7p)	1(11a-11p)	1 (7p-7a)	ANM is not included in the RN to patient ratio
			Nursing Assistant	3 @ 7am	4 @ 3pm	3 @ 11p	
				4 @ 11am	4 @ 7pm		
			Medical Assistant	5 @ 7am	6 @ 3pm	6 @ 11pm	
				5 @ 11am	6 @ 7pm	5 @ 3am	
			Clerk	3 @ 7am	5 @ 3pm	3 @ 11pm	
				5 @ 11am	5 @ 7pm	2 @ 3am	
			Case Manager	1	1	0	1 Case Manager 8A-8P
			Social Worker	2	1	0	
			Respiratory Therapist	1	1	1	
			Peer Advocate	1 @ 11a-7p	.5 @ 7p-11p	0	
		Pharmacy Tech	1 (7a-3:30, 5 days/week)	0	0		

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Unit	Bed Capacity	Census	TITLES	Day	EVENING	NIGHT	Notes / Comments
OPERATING ROOM			RNs	AORN Recommendations	AORN Recommendations	AORN Recommendations	Mixed shifts; includes service leaders; ANM on day shift not included in ratio when Nurse manager is not working
			ANM	1	0	1 (10 hours)	
			Service Leader	5-7	0	0	
			Surgical Tech	5-6	2-3	1	
			Nursing Assistant	2-3	2	0	
			Clerk	1	0	0	
			Anesthesia Tech	1-2	1	0	

Above represents usual staffing and can change based on volume of cases

Unit	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES/ COMMENTS
PRE-ADMISSION TESTING			Nurse Practitioner	4-5	0	0	
			Clerk	2	0	0	
			PCT	2	0	0	

	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	Notes / Comments
PRE-OP/AMBULATORY SURGERY			RNS	3-5 per day with a staggered start time based on schedule	0	0	
			ANM	1 (covers AMB SURG AND PACU)	0	0	
			Clerk	1	0	0	
			Nursing Assistant	1	0	0	

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PACU	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	Notes / Comments
	Main:8 Phase 1:7 Phase 11:4		RNs	ASPAN Recommendations	ASPAN Recommendations	ASPAN Recommendations	
			Assistant Nurse Manager	1 covers Ambi and PACU	0	0	
			Nursing Assistant	1-2	1	0	
			Clerk	1	0	0	

ENDOSCOPY/PROCEDURAL PAIN MANAGEMENT/ECT	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
			RNS	1 PER ROOM 1:4 Recovery 2:1 ERCP, Barxx, Bedside 1:1 ECT	0	0	
			ANM	1	0	0	
			Clerk	2	0	0	
			Tech	3	0	0	
			Nursing Assistant	1	0	0	

Richmond University Medical Center

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AMBULATORY ONCOLOGY	Bed Capacity	Census	TITLES	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
			RNs	1:5 on active infusions and transfusions	0	0	
			Unit Assistant	1	0	0	
			Registrar	1	0	0	

	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
INTERVENTIONAL RADIOLOGY			RNs	3	0	0	
			Clerks	1	0	0	
			Tech	1	0	0	

Cardiac Catheterization	Bed Capacity	Census	TIT LE	DAY RATIO	EVE RATIO	NIGHT RATIO	NOTES / COMMENTS
			RNs	See notes comments	0	0	<u>Diagnostic</u> 2:1-(1 room 1 control) <u>STEMI/PCI</u> -3:1 (2 room 1 control) <u>ICDs</u> – 1 RN circulator, 1 scrub <u>Pacemaker</u> (virgin, generator change, lead changes) 1 RN circulator, 1 scrub <u>Loop recorder</u> – 1 RN circulator, 1 scrub <u>Minimal sedation, anxiolysis</u> 1 RN circulator, 1 scrub <u>Cardioversion</u> -1:1 <u>TEE</u> 1:1 <u>TILT</u> -1:1 w/additional RN on standby if MD not available <u>Recovery-ASPAN</u> guidelines
			ANM	1	0	0	
			TECH	1	0	0	
			SECRETARY	1	0	0	

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	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
OB/GYN CLINIC			RNs	1	0	0	
			Physician Assistant	2-3	0	0	
			Medical assistant	2	0	0	
			Registrar	2	0	0	

	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
WOUND/PODIATRY CLINIC			ANM	1 (part time)	0	0	
			Secretary	1	0	0	

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	Bed Capacity	Census	TITLE	DAY RATIO	EVENING RATIO	NIGHT RATIO	NOTES / COMMENTS
Ophthalmology Clinic			LPN	1	0	0	
			Tech	1	0	0	
			Registrar	1	0	0	



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