

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Labor & Delivery

UNIT AVERAGE DAILY CASES: 3 deliveries (1 C-section 2 NVD)

Labor & Deliver unit is housed on the 12th floor. Registered nurses and OB Techs support medical teams during deliveries. Staffing numbers will vary based on the unit census and acuity. Active labor will have 1:1 nurse to patient ratio and other stages of Labor will have a 1:2, as per current CBA. Neither 1:1 patient nor Nurse Techs (NT) / Obstetrics Tech (OBT) doing 1:1 will be counted in the ratio. There will be a minimum of one nurse per unit.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	5	5	5	5	5	5	5
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**OB Technicians
Unlicensed assistive
Personnel**

Day Shift

7am - 3pm	7 hours	1	1	1	1	1	1	1	1
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	4	4	4	4	4	4	4
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**OB Technicians
Unlicensed assistive
Personnel**

Evening Shift

3pm - 11pm	7 hours	1	1	1	1	1	1	1	1
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**OR Technicians
Unlicensed assistive
Personnel**

Night Shift

11pm - 7am	7 hours	1	1	1	1	1	1	1	1
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Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Skills			
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vitals signs monitor	X	X	X
OB Trace View monitoring	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Laborist	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs			
Graduate Nurse			
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X
Lactation specialist	X	X	X
Child Life Specialist			
Dula	X	X	

Stages of Labor

- **Labor Stage 1 – 1:2**
- **Labor Stage 2 – 1:1**
Pushing & dilated
- **Labor Stage 3 – 1:1**
Placenta delivered

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Pediatric

UNIT AVERAGE DAILY CENSUS: 3.95

Pediatric unit is an 11 bed unit that shares the 11th floor with two other units, Maternity and NICU. This unit cares for Pediatric patients ranging from age 0 to 21 years of age. Registered nurses' ratio 1:6 and NT at a 1:8 ratio. NT is shared between Maternity and Pediatric unit. Neither 1:1 patient nor NT doing 1:1 will be counted in the ratio. There will be a minimum of one nurse per unit. Staffing numbers will vary based on the unit census to stay within ratio per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	1	1	1	1	1	1	1
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Patient Care Technicians

Day Shift

Unlicensed assistive Personnel

7am - 3pm	7 hours	1	1	1	1	1	1	1	1
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	1	1	1	1	1	1	1
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Patient Care Technicians

Evening Shift

Unlicensed assistive Personnel

3pm - 11pm	7 hours	1	1	1	1	1	1	1	1
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Patient Care Technicians

Night Shift

Unlicensed assistive Personnel

11pm - 7am	7 hours	1	1	1	1	1	1	1	1
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Additional Care Team Members	Shift Coverage		
	Skills		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vitals signs monitor	X	X	X
Mindray monitoring			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs			
Graduate Nurse			
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X
Lactation specialist			
Child Life Specialist	X		
Dula			

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Maternity

UNIT AVERAGE DAILY CENSUS: 4 Mothers / 4 Babies

Maternity unit is a 13 bed unit that shares the 11th floor with Pediatrics and NICU. Cares for patients in a dyad of mother (m) and baby (b). Registered nurses, ratio 1:4 pairs (m/b) Staffing is supported by NT who is shared between Pediatric and Maternity at a 1:8 ratio. Neither 1:1 patient nor NT doing 1:1 will be counted in the ratio for NTs. There will be a minimum of one nurse per unit. Staffing numbers will vary based on the unit census to stay within ratio per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	1	1	1	1	1	1	1
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Patient Care Technicians

Day Shift

Unlicensed assistive Personnel

	7am - 3pm	7 hours	1	1	1	1	1	1	1
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	1	1	1	1	1	1	1
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Patient Care Technicians

Evening Shift

Unlicensed assistive Personnel

	3pm - 11pm	7 hours	1	1	1	1	1	1	1
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Patient Care Technicians

Night Shift

Unlicensed assistive Personnel

	11pm - 7am	7 hours	1	1	1	1	1	1	1
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Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
OB Trace View Monitoring	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist /Pharmacy Serv.	X	X	X
Pastoral Care	X		
Hospitalist	X	X	
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs			
Graduate Nurse			
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Other Team members	X		
Translation Services	X	X	X
Lactation specialist	X	X	
Child Life Specialist	X		
Dula	X		

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Neonatal Intensive Care Unit (NICU)

UNIT AVERAGE DAILY CENSUS: 4.6

NICU - is a level 3B unit with 15 bassinets that shares the 11th floor with two other units. Critical care at 1:2 nurse ratio. It also cares for neonates needing intermediate and continuing care at a 1:3 ratio. There will be a minimum of one RN at all times. Staffing numbers will vary based on the unit census to stay within ratio as per CBA. Critical babies may require 1:1 at times.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	3	3	3	3	3	3	3
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Patient Care Technicians

Day Shift

Unlicensed assistive Personnel

7am - 3pm	7 hours	0	0	0	0	0	0	0	0
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	3	3	3	3	3	3	3
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Patient Care Technicians

Evening Shift

Unlicensed assistive Personnel

3pm - 11pm	7 hours	0	0	0	0	0	0	0	0
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Patient Care Technicians

Night Shift

Unlicensed assistive Personnel

11pm - 7am	7 hours	0	0	0	0	0	0	0	0
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Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Skills			
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter			
Medsitter Video Monitoring	X	X	X
Massimo Vitals signs monitor			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X		
Physical Therapy			
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv.	X	X	X
Pastoral Care	X		
Neonatologist	X	X	
Intensivist			
Intern/Residents	X	X	X
Nursing Externs	X	X	
Graduate Nurse	X	X	
Administrator on Duty	On call 24/7		
Stroke Team			
Other Team members	X		
Translation Services	X	X	X
Lactation specialist	X	X	
Child Life Specialist	X		
Dula			

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: (Intensive Care Unit (ICU))

UNIT AVERAGE DAILY CENSUS: 11

The Intensive Care Unit (ICU) is a 16 bed multi-disciplinary unit that cares for adult medical, surgical and sub-surgical specialties. It is located on the 10th floor. The direct care staff consists of Registered Nurses 1:2 ratio. There will be a minimum on one nurse per shift per unit. Neither 1:1 patients nor NT doing 1:1 will be counted in the ratio. Staffing numbers will vary based on the unit census to stay within ratio per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Day Shift									
Registered Nurses	7am - 7:30pm	11.5 hours	6	6	6	6	6	6	6

Patient Care Technicians	Day Shift								
Unlicensed assistive Personnel	7am - 3pm	7 hours	1	1	1	1	1	1	1

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Night Shift									
Registered Nurses	7pm- 7:30am	11.5 hours	6	6	6	6	6	6	6

Patient Care Technicians	Evening Shift								
Unlicensed assistive Personnel	3pm - 11pm	7 hours	1	1	1	1	1	1	1

Patient Care Technicians	Night Shift								
Unlicensed assistive Personnel	11pm - 7am	7 hours	1	1	1	1	1	1	1

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Skills			
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vitals signs monitor	X	X	X
Mindray monitoring	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Other - Hospice of New York	X	X	
Translation Services	X	X	X

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Intermediate Care Unit. (IMCU)

UNIT AVERAGE DAILY CENSUS: 7.2

IMCU is an 8 bed unit caring for patients who require higher level of care than a Medsurg patient but does not require critical care. The nurse to patient ratio is 1:4. There will be a minimum of one nurse per shift per unit. Neither 1:1 patients nor NT doing 1:1 will be counted in the ratio. Staffing numbers will vary based on the unit census to stay within ratio per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	2	2	2	2	2	2	2
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Patient Care Technicians
Unlicensed assistive Personnel

Day Shift

	7am - 3pm	7 hours	1	1	1	1	1	1	1
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	2	2	2	2	2	2	2
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Patient Care Technicians
Unlicensed assistive Personnel

Evening Shift

	3pm - 11pm	7 hours	1	1	1	1	1	1	1
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Patient Care Technicians
Unlicensed assistive Personnel

Night Shift

	11pm - 7am	7 hours	1	1	1	1	1	1	1
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Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vitals signs monitor	X	X	X
Mindray monitoring	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	
Translation Services	X	X	X

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: 6 South

AVERAGE DAILY CENSUS: 36

6 South is a 50 bed Medsurg ventilator unit caring for adult patients. The direct care staff consists of Registered Nurses at 1:6 ratio and NT on a 1:8 ratio as unlicensed assistive personnel. The Monitor tech will not be counted in the PCT ratios. Neither the patient or NT doing 1:1 or Close observation will be counted when calculating the PCT ratios. Staffing numbers will vary based on the unit census to remain within ratio per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	7	7	7	7	7	7	7
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Patient Care Technicians

Day Shift

Unlicensed assistive Personnel

7am - 3pm	7 hours	6	6	6	6	6	6	6	6
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	7	7	7	7	7	7	7
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Patient Care Technicians

Evening Shift

Unlicensed assistive Personnel

3pm - 11pm	7 hours	6	6	6	6	6	6	6	6
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Patient Care Technicians

Night Shift

Unlicensed assistive Personnel

11pm - 7am	7 hours	6	6	6	6	6	6	6	6
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Additional Care Team Members	Shift Coverage		
	Skills		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vital signs monitor	X	X	X
Mindray monitoring	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	
Translation Services	X	X	X

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: 5 South

AVERAGE DAILY CENSUS: 30.8

5 South is a 42 bed Medsurg unit caring for adult surgical patients. Six (6) beds are designated for Hospice patients. The direct care staff consists of Registered Nurses 1:6 ratio and NT as unlicensed assistive personnel 1:8 ratio. Neither the patient nor NT doing 1:1 or Close observation will be counted when calculating the PCT ratios. Staffing numbers will vary based on the unit census to remain within ratio per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	6	6	6	6	6	6	6
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**Patient Care Technicians
Unlicensed assistive Personnel**

Day Shift

	7am - 3pm	7 hours	4	4	4	4	4	4	4
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	6	6	6	6	6	6	6
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**Patient Care Technicians
Unlicensed assistive Personnel**

Evening Shift

	3pm - 11pm	7 hours	4	4	4	4	4	4	4
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**Patient Care Technicians
Unlicensed assistive Personnel**

Night Shift

	11pm - 7am	7 hours	4	4	4	4	4	4	4
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Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vital signs monitor	X	X	X
Mindray monitoring			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X
Lactation specialist			
Child Life Specialist			

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Staffing Plan

UNIT: 3 South - Telemetry

AVERAGE DAILY CENSUS: 38.3

3 South is a 50 bed Medsurg Telemetry unit caring for adult patients. The direct care staff consists of Registered Nurses 1:5 ratio and NT as unlicensed assistive personnel at a 1:8 ratio. The monitor tech for the central station will not count in the NT ratios. There will be a minimum of one nurse per shift per unit. Neither the patient nor NT doing 1:1 or Close observation will be counted when calculating the PCT ratios. Staffing numbers will vary based on the unit census to remain within ratios, per CBA.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7am - 7:30pm	11.5 hours	8	8	8	8	8	8	8
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Patient Care Technicians

Day Shift

Unlicensed assistive Personnel

7am - 3pm	7 hours	6	6	6	6	6	6	6	6
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Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Night Shift

Registered Nurses	7pm- 7:30am	11.5 hours	8	8	8	8	8	8	8
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Patient Care Technicians

Evening Shift

Unlicensed assistive Personnel

3pm - 11pm	7 hours	6	6	6	6	6	6	6	6
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Patient Care Technicians

Night Shift

Unlicensed assistive Personnel

11pm - 7am	7 hours	6	6	6	6	6	6	6	6
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Additional Care Team Members	Shift Coverage		
	Skills		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Massimo Vitals signs monitor	X	X	X
Mindray Central Station monitoring	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Operating Room (OR)

SURGICAL CASES: 5619 (approximately 80% are ambulatory and 20% inpatient).

The Operating Room (OR) is located on the main campus on the 4th floor. It has 7 rooms used for procedures. The current CBA established 22 FTE RN positions. On Saturdays, Sundays and holidays there is one team onsite and one team on call. The team consist of 1RN & 1 OR Tech. The on call team will be activated in the event there is an emergency case.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Registered Nurses	7am - 3:30pm	7 hours	1	12	12	12	12	12	1
	9am – 5pm	8 hours		1	1	1	1	1	
	11am – 7pm	7 hours		6	6	6	6	6	
	3pm – 11pm	7 Hours	1	2	2	2	2	2	1
	11pm – 7pm	7 Hours	1	1	1	1	1	1	1

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
OR Technicians / OR Aids Unlicensed Assistive personnel	6am - 2pm (Packers)	7 hours	1	1	1	1	1	1	1
	7am - 3pm	7 hours	1	7	7	7	7	7	1
	11am – 7pm	7 Hours		1	1	1	1	1	
	2pm – 10pm (Packers)	7 hours	1	1	1	1	1	1	1
	3pm – 11pm	7 hours	1	2	2	2	2	2	1
	11pm – 7am	7 hours	1	1	1	1	1	1	1

Additional Care Team Members	Shift Coverage		
	Skills		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Respiratory Therapist	X	X	X
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Administrator on Duty	On call 24/7		
Translation Services	X	X	X

There will be a Unit Receptionist at 7am-3pm one 11a-7m and one for 3pm-11pm

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Post Anesthesia Care Unit (PACU)

SURGICAL CASES: 5619 approximately 80% are ambulatory and 20% inpatient).

The PACU is a ten (10) bed recovery unit. Located on the main campus on the 4th floor. On Saturday from 7:am -7:30pm there is one RN onsite & one on-call. On Saturday nights starting at 7:30pm and all day Sunday there will be two RNs on-call in the event the OR team is called in for an emergency. If there is an actual case the on-call RN will be called in to support the onsite staff.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Registered Nurses	7am - 7:30pm	11.5 hours	2 On-call	3	3	3	3	3	1 & 1 on-call
	8am - 8:30pm	11.5 hours		2	2	2	2	2	
	9am – 9pm	11.5 hours		2	2	2	2	2	
	11am – 11:30pm	11.5 Hours		4	4	4	4	4	
	11pm -7:30am	7.5 Hours		2	2	2	2	2	

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
	Skills		
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring			
Massimo Vitals signs monitor			
Mindray Central Station monitoring			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X
Lactation specialist			

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Endoscopy

AVERAGE DAILY Cases: 11

The Endoscopy unit consists of two rooms used for procedures and operates Monday to Friday, no holidays. There are occasions when a bedside endoscopy may be required on an unstable patient. The staff mix consist of RN and Endoscopy Techs.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Registered Nurses	7am - 5:30pm	9.5 hours	Closed	6	6	6	6	6	Closed
	8am - 4:30pm	7 hours	Closed	2	2	2	2	2	Closed
	9am – 5:30m	7 hours	Closed	1	1	1	1	1	Closed

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Endoscopy Technician Unlicensed Assistive Personnel	8:30am - 4:30pm	9.5 hours	Closed	1	1	1	1	1	Closed
	7:30am - 3:30pm	7 hours	Closed	1	1	1	1	1	Closed
	9:30am – 5:30m	7 hours	Closed	1	1	1	1	1	Closed

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
	Patient Care Managers	X	24 hr. responsibility
Nursing Supervisor	X	X	
Nurse Educator	X	X	
Unit Receptionist (clerk)	X		
Patient Transport Team	X	X	
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter	X	X	
Rapid Response Team	X	X	
Respiratory Therapist	X	X	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X		
Pastoral Care	X	X	
Hospitalist / Surgical Team	X		
Intensivist	X		
Intern/Residents	X	X	
Administrator on Duty	On call 24/7		
Stroke Team	X	X	
Code Blue Response Team	X	X	
Translation Services	X	X	

There is one Unit receptionist from 7am – 3:30pm

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Ambulatory Surgery Unit

SURGICAL CASES: 5619 (approximately 80% are ambulatory and 20% inpatient).

The Ambulatory Surgery unit is located on the main campus on the 4th floor. It prepares patients who are undergoing elective surgical procedures. The unit operates Monday to Friday and is closed on weekends and holidays.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Registered Nurses	6:30am - 3:pm	7.5 hours	Closed	3	3	3	3	3	Closed
	8am – 4:30pm	7.5 hours	Closed	1	1	1	1	1	Closed
	10am – 6:30pm	7.5 hours	Closed	1	1	1	1	1	Closed
	10:30am – 7pm	7.5 hours	Closed	1	1	1	1	1	Closed
	9am – 5:30pm	7.5 hours	Closed	1	1	1	1	1	Closed

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	6am		
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Registrar	6am		
Rapid Response Team	X	X	
Respiratory Therapist	X	X	
Nutritionist			
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv			
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York			
Translation Services	X	X	X

There is one Unit receptionist from 6am – 2:30pm

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Emergency Department

AVERAGE DAILY CENSUS: 206

The Emergency Department is located on the main campus on the first floor. There is an established staffing guide per the current CBA that is reflected on this staffing plan. There will be one monitor tech per shift who will not be counted in the NT count. Additionally, any NT or patient on 1:1 or Close observation will not be included in ratio count. From 11am – 11pm there will be a second LPN for FastTrack depending on volume. Inpatient ratios will be maintained for admitted patient in the Emergency department.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Day Shift									
Registered Nurses	7am - 7:30pm	11.5 hours	15	15	15	15	15	15	15
License Practical Nurse	7am - 7:30pm	11.5 hours	1	1	1	1	1	1	1
License Practical Nurse (FastTrack)	11am – 11:30pm	11.5 hours	1	1	1	1	1	1	1

Patient Care Technicians	Day Shift								
Unlicensed assistive Personnel	7am - 3pm	7 hours	5	5	5	5	5	5	5

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Night Shift									
Registered Nurses	7pm- 7:30am	11.5 hours	15	15	15	15	15	15	15
License Practical Nurses	7pm- 7:30am	11.5 hours	1	1	1	1	1	1	1
License Practical Nurses (FastTrack)	7pm- 7:30am	11.5 hours	1	1	1	1	1	1	1

Patient Care Technicians	Evening Shift								
Unlicensed assistive Personnel	3pm - 11pm	7 hours	5	5	5	5	5	5	5

Patient Care Technicians	Night Shift								
Unlicensed assistive Personnel	11pm - 7am	7 hours	5	5	5	5	5	5	5

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
	Skills		
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	3	3	3
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring	X	X	X
Mindray monitoring	X	X	X
Respiratory Therapist	X	X	X
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X

There will be 3 Unit receptionist on each shift per current CBA.

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Outpatient Infusion Unit

AVERAGE DAILY CENSUS: 18.4

The Chemo / Infusion Unit provides services for patients with Hemo-oncology medical problems. The unit is located on the main campus on the 4th floor ensures easy access to other supportive services if required. Nursing staff consists of two FTE for registered nurses and one FTE for patient care technician. The unit is staffed on average with two nurses of which one must be chemo certified/trained. supporting patients who are receiving chemotherapeutics, blood transfusions, monoclonal antibodies and other adjunct therapies. This unit operates Monday to Friday, closed on weekends and holidays.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Day Shift									
Registered Nurses	7:30 am - 5:30pm	10.5 hours	Closed	2	2	2	2	2	Closed
Day Shift									
Patient Care Technicians Unlicensed assistive Personnel	7am - 3pm	7 hours	Closed	1	1	1	1	1	Closed

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
Skills			
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	
Nurse Educator	X	X	
PASRS	X	X	
Patient Transport Team	X	X	
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician			
1:1 Patient Sitter			
Medsitter Video Monitoring			
Massimo Vitals signs monitor			
Rapid Response Team	X	X	
Respiratory Therapist			
Nutritionist	X		
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	
Pastoral Care	X		
Hospitalist	X	X	
Intensivist	X	Available by phone	
Intern/Residents			
Nursing Externs			
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	
Translation Services	X	X	

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Cardiac Cath Lab

AVERAGE DAILY CENSUS: 3

The Cardiac Cath Lab provides services for patients with chronic and acute cardiac problems. The unit is located on the main campus on the 3rd floor. The unit operates weekdays and with on-call staff during weekends, holidays and off hours. On call team consists of two (2) nurses and one CV tech.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

Registered Nurses	7:30 am - 7:30pm	11.5 hours	2 On-call	5	5	5	5	5	2 On-call
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Day Shift

Unlicensed assistive Personnel	7am - 3pm (Nurse Tech)	7 hours		1	1	1	1	1	
	7am-3pm Scrub Tech	11.5 Hours	1 On-Call	1	1	1	1	1	1 On-call

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Day Shift

On Call - Registered Nurses	7:30 pm - 7:30 am	11.5 hours	2 On-call	2 On-call	2 On-call	2 On-call	2 On-call	2 On-call	2 On-call
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Day Shift

On Call Unlicensed assistive Personnel	7pm – 7am	7 hours	1 On-call	1 On-call	1 On-call	1 On-call	1 On-call	1 On-call	1 On-call
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(*Weekends 7a–7p shift & 7p–7a shift)

Additional Care Team Members			
Skills	Shift Coverage		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
PASRS	X		
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
Massimo Vitals signs monitor			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X		
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	
Pastoral Care	X		
Hospitalist	X	X	
Intensivist	X	Available by phone	
Intern/Residents			
Nursing Externs			
Graduate Nurse			
Administrator on Duty	On call 24/7		
Stroke Team	X	X	x
Translation Services	X	X	X

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: Hospital - 9th Floor Outpatient Medical / Surgical Clinic

Average Daily Census: 84

Description: Hospital - 9th Floor Outpatient Medical / Surgical Clinic (Primary Care and General/Bariatric Surgery, Plastics, Breast Surgery, Thoracic Surgery, Medical Management, Express Care) for Adults

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	4	4	4	4	4	0
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	5	5	5	5	5	0

Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0

Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team	X		
Nutritionist	X		
Rapid Response Team	X		
Licensed Social Worker	X		
Translation Services	X		
Child Life Specialist			
Behavioral Health			
Health Coach	X		
Healthy Steps			

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: Hospital - 3rd Floor Cardiology Services

Average Daily Census: 23

Description: 3rd Floor Cardiology Services

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	1	1	1	1	1	0

Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0

Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team	X		
Nutritionist			
Rapid Response Team	X		
Licensed Social Worker	X		
Translation Services	X		
Child Life Specialist			
Behavioral Health			
Health Coach			
Healthy Steps			

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: Hospital - 2nd Floor Outpatient Medical / Surgical Specialty Clinics

Average Daily Census: 167

Hospital - 2nd Floor Outpatient Medical / Surgical Specialties (Orthopedics, Pain Management, Gastroenterology, ENT, Hepatology, Wound Care, Podiatry, Vascular Surgery, Dermatology, Urology, Hand Surgery, Plastic Surgery)

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	1	1	1	1	1	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	5	5	5	5	5	1
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	8	8	8	8	8	2

Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0

Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team	X		
Nutritionist			
Rapid Response Team	X		
Licensed Social Worker	X		
Translation Services	X		
Child Life Specialist			
Behavioral Health			
Health Coach			
Healthy Steps			

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: 1610 Dekalb Avenue Medical Specialty Clinics

Average Daily
Census: 96

Description: 1610 Dekalb Avenue Medical Specialty Clinics
(Pulmonary, Neurology, Nephrology, Infectious Disease,
Endocrinology, Coumadin, Thoracic Surgery)

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	2	2	2	2	2	0
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	6	6	6	6	6	0

Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0

Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team			
Nutritionist	X		
Rapid Response Team			
Licensed Social Worker			
Translation Services	X		
Child Life Specialist			
Behavioral Health	X		
Health Coach			
Healthy Steps			

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: 1411 Myrtle Avenue - Pediatrics

Average Daily Census: 59

Description: 1411 Myrtle Avenue (General Pediatrics + Pediatric Subspecialties)

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	1	1	1	1	1	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	3	3	3	3	3	0
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	9	9	9	9	9	0

Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0

Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team			
Nutritionist	X		
Rapid Response Team			
Licensed Social Worker	X		
Translation Services	X		
Child Life Specialist	X		
Behavioral Health	X		
Health Coach	X		
Healthy Steps	X		

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: Wyckoff Doctors at 1419 Myrtle Ave

**Average Daily
Census: 56**

**Description: 1419 Myrtle Avenue (Adult
Primary Care + Adult Subspecialties)**

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
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Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	2	2	2	2	2	0
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	5	5	5	5	5	0

Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0

Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team			
Nutritionist	X		
Rapid Response Team			
Licensed Social Worker			
Translation Services	X		
Child Life Specialist			
Behavioral Health	X		
Health Coach	X		
Healthy Steps			

Wyckoff Heights Medical Center (1381)

Staffing Plan

Unit: Women's Health Center

Average Daily Census: 86

Description: Women's Health Center (OBGYN Services + Maternal-fetal Medicine)

Direct Caregivers	Shift	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Registered Nurses	Day Shift	8:00a - 4:00p	7 hours	0	2	2	2	2	1	0
Licensed Practical Nurses		8:00a - 4:00p	7 hours	0	3	3	3	3	3	0
Patient Care Techs (Unlicensed Assistive Personnel)		8:00a - 4:00p	7 hours	0	7	7	7	7	7	2
Registered Nurses	Evening Shift	3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		3:00p - 11:00p	7 hours	0	0	0	0	0	0	0
Registered Nurses	Night Shift	11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Licensed Practical Nurses		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0
Patient Care Techs (Unlicensed Assistive Personnel)		11:00pm - 7:00am	7 hours	0	0	0	0	0	0	0

Additional Care Team Members Skills	Shift Coverage		
	Day	Evening	Night
Unit Receptionist/Clerks	X		
Patient Transport Team			
Nutritionist	X		
Rapid Response Team			
Licensed Social Worker			
Translation Services	X		
Child Life Specialist			
Behavioral Health	X		
Health Coach			
Healthy Steps			

Wyckoff Heights Medical Center (1381)

Staffing Plan

UNIT: Hemodialysis

Average Daily Census: 5.9

The hemodialysis unit is located on the 10th floor. This is a 6 bed unit that treats admitted patients in need of acute hemodialysis therapy. This is a contracted service. The unit operates Monday to Friday and is closed on weekends and holidays. There is an on-call service for emergencies.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Registered Nurses	8am - 6:30 pm	10.5 hours	Closed	3	3	3	3	3	Closed
Dialysis Technician	8am – 4 pm	8 hours	Closed	1	1	1	1	1	Closed

Additional Care Team Members			
Skills	Shift Coverage		
	Morning	Evening	Night
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring			
Massimo Vitals signs monitor			
Mindray Central Station monitoring			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X
Lactation specialist			

Wyckoff Heights Medical Center (1381)

Staffing Plan

Interventional Radiology

Average Daily Census: 2

The Interventional Radiology suite is located on the 3rd floor. This unit provides interventional services for adult patients. The unit is open during weekdays and closed on weekends and holidays.

Direct Caregivers	Scheduled Hours	Shift Length	SUN	MON	TUE	WED	THUR	FRI	SAT
Shifts									
Registered Nurses	7:30am - 6 pm	10.5 hours	Closed	2	2	2	2	2	Closed
CT Technician	8am – 4 pm	8 hours	Closed	1	1	1	1	1	Closed

Additional Care Team Members	Shift Coverage		
	Morning	Evening	Night
	Skills		
Patient Care Managers	X	24 hr. responsibility	
Nursing Supervisor	X	X	X
Nurse Educator	X	X	
Unit Receptionist (clerk)	X	X	X
Patient Transport Team	X	X	X
PICC Line/IV Therapist team	X	Until 7pm	
Monitor Technician	X	X	X
1:1 Patient Sitter	X	X	X
Medsitter Video Monitoring			
Massimo Vitals signs monitor			
Mindray Central Station monitoring			
Rapid Response Team	X	X	X
Respiratory Therapist	X	X	X
Nutritionist	X	X	
Physical Therapy	X	Until 7pm	
License Social Worker	X	Until 6pm	
Case Management	X	Until 5pm	
Clinical Pharmacist / Pharmacy Serv	X	X	X
Pastoral Care	X	X	
Hospitalist / Surgical Team	X	X	X
Intensivist	X	Available by phone	
Intern/Residents	X	X	X
Nursing Externs	X		
Graduate Nurse	X		
Administrator on Duty	On call 24/7		
Stroke Team	X	X	X
Code Blue Response Team	X	X	X
Other - Hospice of New York	X	X	X
Translation Services	X	X	X
Lactation specialist			

This staffing Plan was discussed and approved in our Staffing Committee meeting with our labor partners.