

***New York State Law 2805-t***  
***Hospital Clinical Staffing Committee***

**GLEN COVE HOSPITAL**

**PFI Number: 490**

**HOSPITAL CLINICAL STAFFING COMMITTEE CHARGE**

The New York State Hospital Clinical Staffing Committee (NYSHCSC) law enacted in June 2021 requires hospitals to collaboratively develop and implement a clinical staffing plan for registered nurses (RNs) and other members of the frontline team. The hospital clinical staffing committee (HCSC) is charged with creating a forum to give frontline workers, RNs, licensed practical nurses (LPNs) and nursing assistive staff, including certified nursing assistants (CNAs), patient care attendants (PCTs), medical assistants (MAs) and unit clerks a role/voice in developing unit level staffing plans—while preserving management’s role in designing and implementing the staffing plan. The HCSC’s primary responsibilities are to develop and oversee implementation of the hospital’s annual clinical staffing plan.

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
1 South/ Rehabilitation**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>40</b>
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7 am – 7:30 pm	11.5	5	5	5	5	5	5	5
LPN	7 am – 7:30 pm	11.5	3	3	3	3	3	3	3
Unit Secretaries	7am – 3 pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	7 am – 3pm	7.5	3	3	3	3	3	3	3
TT									

<b>Evening Shift</b>									
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	3p-11p	7.5	3	3	3	3	3	3	3
TT									

<b>Night Shift</b>									
RN	7 pm - 7:30 am	5	5	5	5	5	5	5	5
LPN	7 pm- 7:30 am	3	3	3	3	3	3	3	3
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	3	3	3	3	3	3	3	3

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**1 South/ Rehabilitation**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident	X	X	X
Other			

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
2 North BIU**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>21</b>
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			<b>Day Shift</b>						
RN	7 am – 7:30 pm	11.5	3	3	3	3	3	3	3
Unit Secretaries	7am – 3 pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	7 am – 3 pm	7.5	3	3	3	3	3	3	3

			<b>Evening Shift</b>						
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	3p-11p	7.5	3	3	3	3	3	3	3

			<b>Night Shift</b>						
RN	7p-7:30 am	3	3	3	3	3	3	3	3
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	3	3	3	3	3	3	3	3

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**2 North BIU**

<b>Additional Care Team Members</b>			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident			
Other – Video Monitoring	X	X	X

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
CCU**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>6</b>
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			<b>Day Shift</b>						
RN	7 am – 7:30 pm	11.5	3	3	3	3	3	3	3
Unit Secretaries	7am – 3 pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	7 am – 3 pm	7.5	1	1	1	1	1	1	1

			Evening Shift						
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	3p-11p	7.5	1	1	1	1	1	1	1

			Night Shift						
RN	7p-7:30 am	3	3	3	3	3	3	3	3
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	1	1	1	1	1	1	1	1

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**CCU**

<b>Additional Care Team Members</b>			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident			
Other- Video Monitoring	X	X	X

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
2 SURG**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>14</b>
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7 am – 7:30 pm	11.5	2	2	2	2	2	2	2
Unit Secretaries	7am – 3 pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	7 am – 3 pm	7.5	2	2	2	2	2	2	2

<b>Evening Shift2</b>									
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	3p-11p	7.5	2	2	2	2	2	2	2

<b>Night Shift</b>									
RN	7p-7:30 am	2	2	2	2	2	2	2	2
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	2	2	2	2	2	2	2	2



**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**2 SURG**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident			
Other			

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**2 SOUTH**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>14</b>
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7 am – 7:30 pm	11.5	2	2	2	2	2	2	2
Unit Secretaries	7am – 3 pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/ TT)	7 am – 3 pm	7.5	2	2	2	2	2	2	2

<b>Evening Shift2</b>									
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/ TT)	3p-11p	7.5	2	2	2	2	2	2	2

<b>Night Shift</b>									
RN	7p-7:30 am	2	2	2	2	2	2	2	2
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	2	2	2	2	2	2	2	2

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
2 SOUTH**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident			
Other- Video Monitoring	X	X	X

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
3 East Tele**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>14</b>
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7am – 7:30pm	11.5	2	2	2	2	2	2	2
Unit Secretaries	7am – 3pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	7am – 3pm	7.5	2	2	2	2	2	2	2
TT									

<b>Evening Shift</b>									
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	3p-11p	7.5	2	2	2	2	2	2	2
TT									

<b>Night Shift</b>									
RN	7p-7:30 am	2	2	2	2	2	2	2	2
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	2	2	2	2	2	2	2	2

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**2 East Tele**

<b>Additional Care Team Members</b>			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident	X	X	X
Other			

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan  
3 South**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>21</b>
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7 am – 7:30 pm	11.5	3	3	3	3	3	3	3
Unit Secretaries	7am – 3 pm	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/ TT)	7 am – 3 pm	7.5	3	3	3	3	3	3	3

<b>Evening Shift</b>									
Unit Secretaries	3p-11p	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/ TT)	3p-11p	7.5	3	3	3	3	3	3	3

<b>Night Shift</b>									
RN	7p-7:30 am	3	3	3	3	3	3	3	3
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	3	3	3	3	3	3	3	3

**[PFI 490] [GLEN COVE HOSPITAL]  
Acute Care Inpatient Units Staffing Plan**

**3 South**

<b>Additional Care Team Members</b>			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident	X	X	X
Other- Video Monitoring	X	X	X

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**Emergency Department**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	<b>55</b>
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7 am – 7:30 pm	11.5	3	3	3	3	3	3	3
	9 am- 9 pm	11.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/TT)	7 am – 3 pm	7.5	2	2	2	2	2	2	2

<b>Evening Shift</b>									
RN	11 am – 11 pm	11.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	3p-11p	7.5	2	2	2	2	2	2	2

<b>Night Shift</b>									
RN	7p-7:30 am	3	3	3	3	3	3	3	3
Unlicensed Assistive Personnel (NA/PCA)	11pm – 7 am	1	1	1	1	1	1	1	1



**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**Emergency Department**

**Additional Care Team Members**

<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter	X	X	X
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X	X	
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	
Licensed Social Services/Case Management	X	X	
Spiritual Services	X	X	X
Hospitalist/NP/PA	X	X	X
Nursing Student	X	X	
Intern/Resident	X	X	X
Other			

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
FAMILY PRACTICE**

Date of Services Budgeted: FY 2025

Family Practice provides ambulatory services to an average of 60 patients per day. They offer specialty services for surgical, prenatal, pediatric, urology, orthopedics, diabetes, cardiology, and gynecology.

Average Number of Patients Per Day:	<b>60</b>
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
<b>Day Shift</b>										
RN	8:30am- 6 pm	9.5	3	0	3	3	3	3	0	0
RN	8:30 am – 1pm	4.5	0	0	0	0	0	0	2	0
Unlicensed Assistive Personnel (NA/PCA/)	8:30 am – 4:30 pm	7.5	1	1	1	1	1	1	1	0

<b>Evening Shift</b>										
RN	12 pm- 8 pm	7.5	0	3	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA)	4p – 8 p	4.0	0	1	0	0	0	0	0	0

<b>Night Shift</b>										
RN		0	0	0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA)		0	0	0	0	0	0	0	0	0

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
FAMILY PRACTICE**

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			
Staff Educator	X		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team	X	X	
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management	X		
Spiritual Services	X		
Hospitalist/NP/PA	X		
Nursing Student	X		
Intern/Resident	X	X	
Other: Faculty Attending	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
Acute Dialysis Unit**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	Average Daily In Unit Volume = 2
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-3pm	8.00	1.0	1.0	1.0	1.0	1.0	1.0	n/a

Evening Shift									
RN	3pm-11pm	8.00	1.0	1.0	1.0	1.0	1.0	1.0	n/a

Night Shift									
N/A									

Plan / Budgeted Direct WHPPD (Worked Hours Per Patient Day)	1.67
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**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
Acute Dialysis Unit**

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management			
Assistant Nurse Management			
Staff Educator	X	X	X
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X	X	X
IV Therapy Team / Line Access			
Dialysis Patient Care Technician			
Rapid Response Team	X	X	X
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist	X	X	
Licensed Social Services / Case Management			
Spiritual Services			
Hospitalist / NP / PA			
Renal Fellows			
Intensivist			
Nursing Student			
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	X
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**Operating Room**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Cases Per Day:	14
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7am-5pm	9.5	7	7	7	7	7	0	0
Certified Surgical Tech	7am-5pm	9.5	3	3	3	3	3	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	6am-2pm	7.5	1	1	1	1	1	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	6:30-2:30pm	7.5	1	1	1	1	1	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	10a-6p	7.5	1	1	1	1	1	0	0
Unit Secretary	8am-4pm	7.5	1	1	1	1	0	0	0

<b>On-Call M-F Nights (Outside of Normal Operating Hours)</b>									
RN	5p-7a	-	1	1	1	1	1	0	0
Certified Surgical Tech	5p-7a	-	1	1	1	1	1	0	0

<b>On-Call Weekends (Outside of Normal Operating Hours)</b>									
RN	7a-7a	-	0	0	0	0	0	1	1
Certified Surgical Tech	7a-7a	-	0	0	0	0	0	1	1

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**Operating Room**

<b>Additional Care Team Members</b>			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	
Staff Educator	X		
Nurse Navigator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team			
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Anesthesia Tech	X		
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services / Case Management	X	X	
Spiritual Services	X		
Surgeon	X	X	X
Anesthesiologist	X	X	X
Hospitalist / NP / PA	X	X	X
CRNA	X	X	
Intensivist	X	X	X
Nursing Student	X		
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	X
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**Presurgical Testing**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Visits Per Day:	12
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	7am-3pm	7.5	1	1	1	1	1	0	0



**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
Presurgical Testing**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		
Staff Educator	X		
Nurse Navigator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team			
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Anesthesia Tech			
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services / Case Management	X	X	
Spiritual Services	X		
Surgeon			
Anesthesiologist			
Hospitalist / NP / PA	X		
CRNA			
Intensivist			
Nursing Student			
Recreation / Milieu Therapist (BH units)			
Intern / Resident			
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**Endoscopy**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Cases Per Day:	7
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-5pm	9.5	3	3	3	3	3	0	0
RN	7am-3pm	7.5	1	1	1	1	1	0	0
Endo Tech	7am-3pm	7.5	1	1	1	1	0	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	8am-4pm	7.5	1	1	1	1	1	0	0

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
Endoscopy**

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		
Staff Educator	X		
Nurse Navigator			
Clinical Nurse Specialist			
Unit Clerical Support			
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team			
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Anesthesia Tech		X	
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services / Case Management	X	X	
Spiritual Services	X		
Surgeon	X		
Anesthesiologist	X		
Hospitalist / NP / PA	X		
CRNA			
Intensivist			
Nursing Student			
Recreation / Milieu Therapist (BH units)			
Intern / Resident			
Other: ACP	X		

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**ASU**

Date of Services Budgeted: FY 2025

Average Number of Cases Per Day:	14
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	5am-1pm	7.5	2	2	2	2	2	0	0
RN	12pm-8pm	7.5	2	2	2	2	2	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	5am-1pm	7.5	1	1	1	1	1	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	1pm-8pm	7.5	1	1	1	1	1	0	0

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
ASU**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		
Staff Educator	X		
Nurse Navigator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team			
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Anesthesia Tech			
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	
Licensed Social Services / Case Management	X	X	
Spiritual Services	X		
Surgeon	X	X	
Anesthesiologist	X	X	
Hospitalist / NP / PA	X	X	
CRNA			
Intensivist	X	X	
Nursing Student			
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	
Other			

  The list of caregivers in these boxes were provided to all hospitals.

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan**

**PACU**

Date of Services Budgeted: FY 2025

Average Number of Cases Per Day:	14
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>Day Shift</b>									
RN	7:30am-3:30pm	7.5	1	1	1	1	1	0	0
RN	8am-6pm	9.5	1	1	1	1	1	0	0
RN	11am-9pm	9.5	1	1	1	1	1	0	0
RN	12pm-10pm	9.5	1	1	1	1	1	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	8am-4pm	7.5	1	1	1	1	1	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	12pm-8pm	7.5	1	1	1	1	1	0	0

On-Call M-F Nights (Outside of Normal Operating Hours)									
RN	10p-8a	-	1	1	1	1	1	0	0

On-Call Weekends (Outside of Normal Operating Hours)									
RN	7a-7a	-	0	0	0	0	0	1	1

**[PFI 490] [GLEN COVE HOSPITAL]  
Ambulatory/Procedural Areas Staffing Plan  
PACU**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		
Staff Educator	X		
Nurse Navigator	X		
Clinical Nurse Specialist			
Unit Clerical Support			
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team			
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Anesthesia Tech			
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	
Licensed Social Services / Case Management	X	X	
Spiritual Services	X		
Surgeon	X	X	
Anesthesiologist	X	X	
Hospitalist / NP / PA	X	X	
CRNA			
Intensivist	X	X	
Nursing Student			
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	
Other			

The list of caregivers in these boxes were provided to all hospitals.