



Bertrand Chaffee Hospital
 224 East Main St
 Springville, NY 14141

RE: PFI # 280

Submitted by: Jennifer Siragusa RN
 Director of Patient Care Services
 (716)592-2871 Ext 1203

Staffing template for Medical Surgical Floor 1:5 RN to Patient Ratio		
Bed Capacity: 21 (Surge Plan (21-25)		
ADC: 8		
Ratio	Medsurg	
	Staff	Patients
RN	1	5
NA	1	7

Additional Med/Surg Staff	Total Hours	Schedule
Unit Secretary	77.5 hr/ week	M-F 0700- 2000 and sat/sun 0700-1500
RN Department Manager	40hrs/week	M-F 0800-1600
Discharge planner	40 hrs/week	M-F 0630-1500
Utilization RN	20 hrs /week	M-F varied
Physician's Assistant	84 hrs/week	Sun- Sat 0700-1900

RN : 12.5 hour shifts 0700 to 1930 & 1900 to 0730
 Aides: 7.5 hour shifts : 0700 to 1500, 1500 to 2300, 2300 to 0700

6/21/24: Staff Members:

Unable to come to consensus on the staffing of the med/surg floor. The NYSNA membership committee members agree to the RN to patient ratio of 1 to 5 but request that 2 RN's be staffed on the med/surg floor at all times even if the census doesn't require additional RN care.

Administration response: The RN is not alone as reported by the staff as the concern. A nursing assistant is also assigned to the department 24 hours per day and a unit secretary is on the unit daily

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from 0700 to 2000 daily and scheduled 0700- 1500 on the weekends. There are many resources available to the RN on duty including a Physician’s assistant who is assigned to the med/surg floor daily from 0700 to 1900, a Respiratory Therapist who provides direct patient care to the med/surg patients scheduled 24 hrs/day and Nursing supervisor 24 hours who is scheduled 24 hours per day and can provide assistance for patient care as part of their job description and can cover breaks and lunch. Weekday coverage: There is a RN department manager in addition to the many additional ancillary staff listed above.

Teresa Donohue CEO Response:

Over the past year our med/surg census has gone from an average daily census of 15 to an average daily census of 8 patients. Our staffing template submitted in the previous 2 years was calculated based on that 15 ADC. Our current average census does not always warrant 2 staff RN’s based on the 1 to 5 ratio agreed upon by the staffing committee. NYSNA RN representation on the staffing committee state the RN should not be alone on the floor. It is the position of administration that the RN is never alone on the floor. There is a nursing assistant, unit secretary and a Physician’s Assistant assigned to the floor as well 7 days per week. In addition there is a Respiratory Therapist and an RN supervisor is able to assist and monitors the needs of patient care throughout the facility. There is also a Department Manager RN who is assigned to the floor and is responsible for the care given by all staff on the med/surg floor. The nursing supervisor has discretion to have additional staff on the weekends and off hours when there is less staff available to assist due to surgery being closed and outpatient offices are closed. Staffing is based on the current needs of the patients on the floor and the need to maintain enough professional staff to be able to provide safe emergency care in the Emergency Room. Staffing will continue to be reviewed quarterly and as requested by staff members.

Emergency Department		
Visit volume 11,000/year		
Average 30pt/24 hr		
	0600-1800	1800-0600
RN	2	2
Reg Clerk *	1	1
LPN	1	1
RN to perform triage duties daily 1100 - 2300		

*Registration clerk 8 hours: 0700-1500, 1500-2300, 2300-0700

RN Department Manager 40 hr/week - Hours Varied

6/21/24: Committee Agreed to ED staffing

Facility Staff	total Hours	schedule
RN Hospital Supervisor	24/7	0600-1800/1800-0600
Respiratory Therapist	24/7	0700-1900/1900-0700
RN Infection control	40 hr	M-F 0800-1600

Surgery Department	Per Guidelines
Operating Rooms (2)	
Per OR	
3 to 1 (Staff to PT)	Scrub Tech or LPN :1
	RN :1
	Circulating RN:1
PACU	RN to Patients
	1 to 2
ASU	1 to 3
Surgical Secretary	8-4 M-F

6/21/24: Committee Agreed to Operating Room Staffing

If there are any staffing questions or concerns, please contact the nursing supervisor and follow the Staffing Discrepancy Policy.

Nursing Supervisor # 716-592-2871 ext. 1382

Link to DOH clinical staffing communication form is listed below if needed.

<https://apps.health.ny.gov/pubpal/builder/survey/hospital-clinical-staffing-comp>