



# The Hub Club

Your Source for **EI-Hub** Updates



Issue 3

March 31, 2020

## In This Issue

- A Message from the Bureau
- Training via the Learning Management System (LMS)
- FAQs
- Upcoming Events

## Contact Us

EI-Hub Change Team  
[EIHub@health.ny.gov](mailto:EIHub@health.ny.gov)

Training Team  
[nyeitraining@pcgus.com](mailto:nyeitraining@pcgus.com)

## A Message from the Bureau

We hope this message finds you healthy and safe during these highly unprecedented times.

As New York State is put on **PAUSE** and all New Yorkers adjust to a new way of life, the Bureau of Early Intervention wants to assure our stakeholders that we are as committed as ever to continue the progress made toward the installation and implementation of the new EI-Hub system. Like many of you, our project team is currently practicing social distancing by working from home and limiting our interaction with each other to strictly virtual. That being said, project work and collaboration continues!

The project team continues to work through our scheduled tasks, and we promise to keep communicating with all of you on our progress. We will keep you up to date on the latest status of the project, training and stakeholder feedback opportunities, and all upcoming changes you can expect. We will continue to send regular issues of the Hub Club newsletter and respond with urgency to inquiries sent to the [EIHub@health.ny.gov](mailto:EIHub@health.ny.gov) inbox. Though some of our in-person interactions with the stakeholder community may have to be postponed or made virtual, we are still committed to listening to what you have to say and incorporating your feedback into everything we do.

Please be on the lookout for our third stakeholder survey, our next issue of the Hub Club, and invitations to future project discussions coming next month.

We extend our deepest gratitude to the entire early intervention community for your continued efforts to reduce the spread of the Novel Coronavirus in New York State and for your dedication to the children and families in the Early Intervention Program.

*Connie Donohue*  
Director, Bureau of Early Intervention

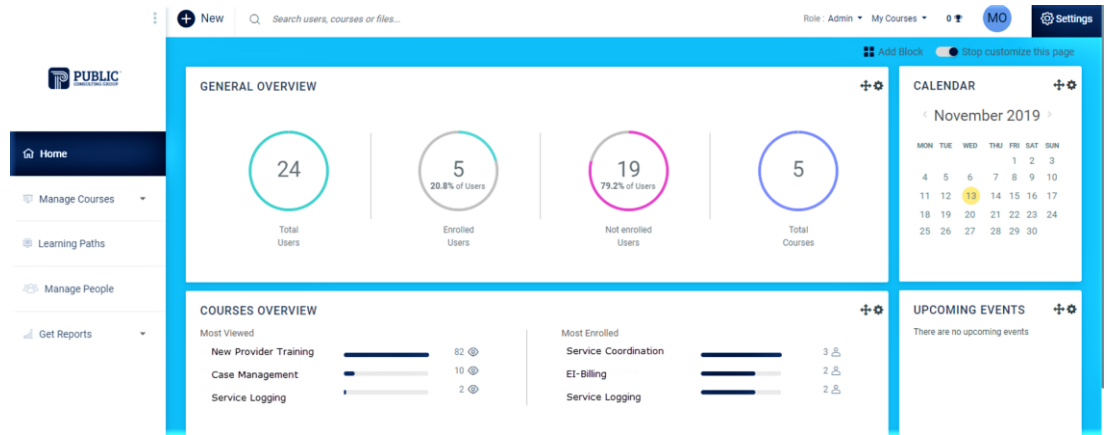
---

## Training via the Learning Management System (LMS)

The EI-Hub Project Team has set two key goals for EI-Hub training:

1. Ensure all solution users can effectively use EI-Hub to enter, retrieve, and review data as it applies to their specific job functions
2. Enable a successful transition from the current system to EI-Hub, and introduce new enhancements and features for users based on their role

To meet these goals, we will be introducing a Learning Management System (LMS) as part of the EI-Hub implementation. The LMS will be the primary platform for user training, via e-learning modules, webinars, and instructor-led sessions. Solution users will be able to navigate to, register for, and participate in training that is specific to their job functions and role. The LMS will have a user-friendly dashboard (see example below) that will help you keep track of your learning!



**EI-Hub Learning Management System (LMS) Dashboard**

As we get closer to go-live, we look forward to sharing more information about the LMS and training opportunities with all stakeholders.

## Frequently Asked Questions

### Will there be a Parent/Family Portal?

For privacy and security reasons, access to the EI-Hub will be limited to early intervention providers, provider agencies and municipal staff. The EI-Hub will, however, be equipped with enhanced reporting capabilities. Authorized provider and municipal users will be able to generate and print reports and forms specifically intended for families.

### Will the EI-Hub have functionality to track and manage Child Find and developmental surveillance for children At-Risk of a developmental delay or disability?

Yes, the project team is currently using your responses to the targeted change management survey to design the developmental surveillance management components of the EI-Hub. This component will exist within the case management module and allow for an easy transition from developmental surveillance into the EIP.

## Upcoming Events

- **Webinar on “Attachments in NYEIS/EI-Hub and Record Retention”** – April 20
- **NYSACHO 2020 New York Statewide Early Intervention Meeting** – July 23
  - Rescheduled from April