

**New York State Department of Health
Office of Health Insurance Programs**

**Request for Proposals (RFP) #20187: Person-Centered Planning Comprehensive
System Transformation Statewide Training Initiative**

Amendment #1

November 4, 2022

The following are official modifications, which are hereby incorporated into the New York State Department of Health Person-Centered Planning Comprehensive System Transformation Statewide Training Initiative Request for Proposals (RFP) #20187, issued October 6, 2022. For all amendments below, deleted language appears in red and strikethrough (“~~xxx~~”) and added language appears in underlined (“xxx”). The information contained in this amendment prevails over the original RFP language.

1. **Section 4.2: Staffing, Sub-bullet A (RFP Page 14)** is revised to:
 - A. The Contractor must maintain ~~a sufficient number of~~ culturally competent staff who have experience in healthcare, Medicaid, design/development and operation of a state or federal level training program, outcome monitoring/reliability, and who have delivered consistently high-quality training program(s).
2. **Section 4.2: Staffing, Sub-bullet B (RFP Page 14)** is revised to:
 - B. The Contractor must maintain ~~a sufficient number of~~ staff to fulfill the tasks of the project, including but not limited to: in-person and webinar training; refresher training; database and data outcome management; assessment and evaluation; travel and meeting coordination; on-going quality assurance; and outcome and quality monitoring.
3. **Section 6.1: Administrative Proposal, Subsection G: Bidder's Certified Statements (RFP Page 27)** is revised to:
 - G. Bidder's Certified Statements

Submit Attachment 7, “Bidder's Certified Statements”, which includes information regarding the Bidder. ~~Attachment A~~ Attachment 7 must be signed by an individual authorized to bind the Bidder contractually. Please indicate the title or position that the signer holds with the Bidder. DOH reserves the right to reject a proposal that contains an incomplete or unsigned Attachment 7 or no Attachment 7.
4. **Section 6.2: Technical Proposal, Subsection D: Technical Proposal Narrative, Sub-bullet 1.c (RFP Page 29)** is revised to:
 - c. Describe how the bidder plans to recruit and/or maintain ~~a sufficient number of~~ staff to ensure the bidder meets all required timeframes and deliverables as stated in the RFP;
5. **Section 6.2: Technical Proposal, Subsection D: Technical Proposal Narrative, Sub-bullet 2.d.i.D (RFP Page 31)** is revised to:
 - D. Describe how the bidder will ensure a sufficient number (approximately 40*) of individuals who register for training proceed to participate in training. (*As referenced in RFP on Page 13, Section 4.1.E.2.d.iv.)