

The bidder must submit a completed and signed Attachment B- Cost Proposal. The bidder must use the Attachment B Cost Proposal and shall comply with the format and content requirements as detailed in this document. **Failure to comply with the format and content requirements will result in disqualification.** Price must be inclusive of all Scope of Work in Section 4.0 for the RFP. Specific sections have been provided for reference within each deliverable, however it is expected that the total bid price is reflective of the performance of all work set forth in said specifications to the satisfaction of the Department of Health. In addition to the cost of furnishing all said services, the proposal prices must also cover the cost of materials, equipment, insurance, overhead, meetings, training, reporting, analysis labor, travel and any other costs required to complete all deliverables and adhere to all standards of this RFP to the satisfaction of the Department of Health. Transition costs will not be reimbursed separately.

For Section A, Implementation fee, Bidders may provide an Implementation Fee:

Bidders may but are not required to include an implementation fee. The implementation fee is the total amount associated with the initial design, development, testing and implementation prior to the full acceptance by the Department. Per Section 5.4 Payment of the RFP, the Contractor will be reimbursed the Fixed Price as follows:

- o Implementation plan approved by State – 25%
- o Implementation Team and Key staff hired and Project Management Strategy Implemented -25%
- o Go Live date successfully achieved by ensuring all implementation activities so that the Programs are, as detailed in this RFP, fully operational – 50%

Go Live is considered achieved when all implementation activities so that the Programs are, as detailed in this RFP, fully operational.

For Section B, Operation Fees, Bidders must provide:

- Monthly fee per year to perform the daily operations of the EPIC and AIH programs
- Yearly cost to perform the daily operations of the EPIC and AIH programs

* Any costs for turnover must be included in the bidder's Monthly Operation Fee.

For Section C, System Development, Bidders must provide:

- Billable hourly rate for each job title for years 1-3, 4 and 5.

The Total Contract Cost is the sum of the Implementation Fee, Total Operations Fee and Total System Development costs from above.

For Section D, Automated/Electronic application system/portal, Bidders must provide a price for:

- Implementation of the automated process
- Monthly operations of the automated process

A. Implementation Fee

Fixed price for Implementation	\$
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B. Operation Fees

The Monthly Operation Fees include the bidder's monthly fee to perform the daily operations of the EPIC and AIH program. Any costs for turnover must be included in the bidder's Monthly Operation Fee.

Operation Fee	Monthly Cost	Yearly Cost	
Year 1	\$	\$	
Year 2	\$	\$	
Year 3	\$	\$	
Year 4	\$	\$	
Year 5	\$	\$	
Total Operation Fee			\$

C. Systems Development

Additional Staff may be utilized if needed and paid for on an hourly basis to support program changes and/or budget initiatives, subject to Department approval.

- **Systems Analyst-** General responsibilities include designing new IT solution to improve business efficiency and productivity. Translates stakeholder requirements into design documents.
- **Senior Systems Developer-** General responsibilities include research and develop estimates and write design specifications for proposed system modifications, as well as code and test complex computer programs. Service oriented design and analysis. Workflow design, development and implementation.
- **Systems Developer-**General responsibilities include coding and debugging applications in the software language. Unite test computer programs, interface with co-workers and other project personnel. Prepare unit test cases, business rules implementation, assure computer programs are compliant with specifications through careful review of test results.

System Job Title	Hourly Rate Years 1-3	Hourly Rate Year 4	Hourly Rate Year 5	Estimated Annual Hours per year	Total System Development Cost
Systems Analyst	\$	\$	\$	200	\$
Senior Systems Developer	\$	\$	\$	200	\$
Systems Developer	\$	\$	\$	200	\$
					\$

Enter the hourly rate to be billed for each job title. Hourly rate for each job title should be based on the general responsibilities. Consistent with Section 5.4 of the RFP, the proposed system hourly rate may be adjusted by a CPI factor for contract years 4 and 5. System hours only apply to approved system changes subsequent to implementation.

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ATTACHMENT B BIDDER'S ORGANIZATION NAME _____

D. Automated/electronic application system/portal

While the automated system/portal may not be implemented, the bidder shall propose a price for implementation and monthly operations of the automated process. The State in its sole discretion will decide if the process will be implemented. As directed by the State, if the process is successfully implemented, the bid price in section B above will be reduced by the following:

% of applications processed electronically	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
% operation fees reduced:	2%	4%	6%	8%	10%	12%	14%	16%	18%	20%

Fixed price for Analysis, development and implementation of automated/electronic application system/portal	\$
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Automated/electronic application system/portal operation fee	Year One (1)	Year Two (2)	Year Three (3)	Year Four (4)	Year Five (5)	Total Operation Fee
Monthly Cost for hardware/software and hosting	\$	\$	\$	\$	\$	\$
Yearly Cost for hardware/software and hosting	\$	\$	\$	\$	\$	\$

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By signing this Cost Proposal, bidder attests that the following information is true and accurate to the best of their knowledge and that the Bidder organization(s) agrees to abide by the terms of the approved proposal and is fully able and willing to carry out the deliverable contained herein.

Authorized Signature _____

Date _____

Print Name _____

Title _____