

Request for Proposals

RFP #20040R Uniform Assessment System for New York (UAS-NY) System Evolution and Technical Operations Services

AMENDMENT #1

September 28, 2021

The following are official modifications, which are hereby incorporated into RFP #20040R: Uniform Assessment System for New York (UAS-NY) System Evolution and Technical Operations Systems.

Deleted language appears in strikethrough (“~~xxx~~”) and added language appears in red text.

The information contained in this amendment prevails over the original RFP language.

Bidders should review all documents in their entirety to ensure all amended language is incorporated into proposals.

Section 1.0: Calendar of Events

RFP #20040R – UNIFORM ASSESSMENT SYSTEM OF NEW YORK (UAS-NY) SYSTEM EVOLUTION AND TECHNICAL OPERATIONS SERVICES	
<u>EVENT</u>	<u>DATE</u>
Issuance of Request for Proposals	August 24, 2021
Deadline for Submission of Written Questions	Questions Due September 7 th , 2021 by 4:00 p.m. ET
Responses to Written Questions Posted by DOH	On or About September 27 th , 2021
Deadline for Submission of Proposals	Proposals Due On Or Before October 13th October 27th by 4:00 p.m. ET
<i><u>Anticipated</u></i> Contract Start Date	February 1, 2023

Section 4.2 Staffing is revised to add the following staff position:

Information Security Analyst (1)

Required Skills:

- Bachelor's Degree in Computer Engineering, Computer Science or a Related Field
- 5 years' experience analyzing and addressing information security vulnerabilities
- Experience ensuring compliance with NIST security standards and utilizing the NIST Cybersecurity Framework
- Knowledge of the SDLC, especially designing, testing and implementing application environments and security controls, and experience testing the effectiveness of application security and addressing gaps

Preferred Skills:

- One or more security certifications, such as Certified Information Systems Security Professional (CISSP), Systems Security Certification Practitioner (SSCP), certified Information Security Officer (CISO) or other
- Experience as an information security analyst obtained while working on a project receiving enhanced funding from the Centers for Medicare and Medicaid Services (CMS)

Attachment B – Cost Proposal is amended to include the additional staff position of Information Security Analyst.

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**ATTACHMENT B
COST PROPOSAL
RFP #20040R**

The Contractor will be paid in accordance with the budget approved by the Department in the corresponding task order. Prior to the development of each software release, the Contractor will engage the Department on the scope, details, and effort required. The Contractor will then propose a budget and work plan summary to the Department (defined as a task order) for review and approval. The hourly rates for each staff title in the proposed task order budget must not exceed the hourly rates proposed for each staff below. Once the task order has been approved, the Department will reimburse the Contractor on a monthly basis in accordance with the following Milestone schedule:

Payment	Milestones Included
1	Technical specifications that trace back to Functional Requirements
2	Traceability documentation, tracing through full documentation suite (requirements through test cases)
3	Test cases and results of CIM certification testing; Data dictionary
4	Defect list with ROM estimates; Updated SSP workbooks (if needed); Final Deployment of Release

The Contractor is not allowed to bill for any expenses exceeding the approved task order budget.

After reviewing Attachment H – Sample User Story, based on the anticipated effort to complete all requirements, Bidders must complete the table below, entering Proposed Hourly Rates and Estimated Release Hours by Staff Title. Proposed Hourly Rates include, but are not limited to, materials, equipment, overhead, profit, labor, and any other expenses required to ensure proper performance of all requirements and deliverables in this RFP. These hours are only an estimation and may increase or decrease based on the Department’s future needs. The Department anticipates 20 releases over the five (5) year contract term.

Staff Title	Proposed Hourly Rate	Estimated Release Hours
<i>System Engineer</i>		
<i>System Analyst</i>		
<i>System Architect</i>		
<i>Technical Writer</i>		
<i>Database Administrator</i>		
<i>QA Tester</i>		
<i>Project Manager</i>		
<i>Information Security Analyst</i>		

In addition, the Contractor will be reimbursed on a monthly basis for Service Level Assurance services. Service Level Assurance services includes timely response and resolution of technical issues which occur to the UAS-NY software application or the UAS-NY database. The Contractor is required to provide a

detailed report of the specific technical activities and key accomplishments conducted by the Contractor's staff during the prior month as part of these services. This monthly expense will be reimbursed on an hourly basis by the rates proposed below. The Contractor will not be allowed to exceed these hourly rates. **Bidders are required to enter Hourly Rates and an Estimated Average Number of Hours (on a Monthly basis) based on the Service Level Assurance Services outlined in this RFP.**

Service Level Assurance – Technical Operations and Maintenance Activities

Staff Title	Proposed Hourly Rate	Estimated Average Number of Hours (Monthly)
<i>System Engineer</i>	\$	
<i>System Analyst</i>	\$	
<i>System Architect</i>	\$	
<i>Technical Writer</i>	\$	
<i>Database Administrator</i>	\$	
<i>QA Tester</i>	\$	
<i>Project Manager</i>	\$	
<i>Information Security Analyst</i>	\$	