

## **Bidder's Conference Webinar**

### **Request for Proposal #16593**

#### **WIC Management Information System (MIS) Transfer and Implementation Services**

The Department will be hosting the WIC MIS RFP Bidder's Conference Webinar on:

**Date:** April 27, 2016  
**Time:** 10:30 AM EST to 11:30 AM EST  
**Conference Link:** <https://meetny.webex.com>

Instructions for accessing the Conference:

1. On April 27, go to: <https://meetny.webex.com>.
2. Enter Session Number **644 272 719** into the box and click Join.
3. On the next screen scroll down to the bottom and click on Register.
4. Enter your information on the Registration page, double check that your email address was typed in correctly, and click on Register.
5. You will see a screen confirming your registration. Click Ok at the bottom of the page. You will receive an email almost immediately from NYS ITS Enterprise Conferencing/messenger@webex.com which confirms your registration. If you do not receive a return email immediately after registering then you are not registered!

Telephone access is required to hear the audio portion of the presentation on 4/27/16. Audio will not come through the computer. To access the audio portion of the forum dial 1-877-469-0778. Conference ID is 94206262.

**Accessing WebEx early for this Bidder's Conference is strongly encouraged.** To ensure an on-time start, please log on to the webinar using the link and password in your confirmation email, and call in on the telephone, at least 15 minutes prior to the start of the webinar.