

Amendment 1

March 31, 2016

RFP No. 16536

Professional Assistance for New York State's Medicaid Initiatives

Section 3.2 General Contractor Requirements/Duties, Subsection B. Contractor Requirements, (Page 8)

Original Language:

5. Should the Contractor's staff require a cell phone, laptop computer, personal digital assistant or other such mobile electronic device as required in the Position Request, the Contractor shall bear the cost of such equipment and shall remain the property of the Contractor.

Revised Language:

5. Should the Contractor's staff require a cell phone as required in the Position Request, the Contractor shall bear the cost of such equipment and shall remain the property of the Contractor.

Section 3.3 Tasks/Deliverables, Subsection A. Embedded Staffing, Figure 1 (page 11) of the RFP is hereby deleted in its entirety and replaced with the following:

Staff Title	Minimum Qualifications	Preferred Qualifications	Anticipated Number of Needed Staff*
Healthcare Organizational Operations Administrator	-High School Graduate or Equivalent -3 years of administrative experience	-Some college or training in related field -Experience in healthcare	25
Healthcare Program Assistant	-Currently enrolled in an accredited institute of higher learning		54
Healthcare Program Associate	-Associate's Degree -6 month experience in healthcare field	-Bachelor's Degree	14
Healthcare Program Specialist	-Bachelor's Degree -2 years experience	-Master's degree -1-2 years experience with public health insurance programs	73

Senior Healthcare Program Specialist	-Bachelor's Degree -5 years experience	-Master's Degree -5 years healthcare or social service experience or 5 years subject matter expertise	65
Healthcare Financial Analyst	-Bachelor's Degree -3 years finance experience	-2 years healthcare experience -Bachelor's Degree in finance or accounting	23
Healthcare Data Analyst	-2 years of SAS or SQL experience	-Bachelor's Degree -2 years healthcare experience	23
Medicaid Program Advisor	-Bachelor's Degree -8 years Experience	-Master's Degree -Supervisory experience -8 years Healthcare Experience	29
Medicaid Program Manager	-Bachelor's Degree in related field -10 years experience -5 years subject matter experience -Supervisory experience	-Master's Degree -10 years healthcare experience	19
Medicaid Program Director	-Bachelor's Degree in related field -12 years experience -7 years subject matter experience -Supervisory experience	-Master's Degree -12 years healthcare experience	6
Medicaid Registered Nurse	-Bachelor's Degree and current license as a registered professional nurse in New York State -4 years clinical healthcare experience -2 years acute care experience		5
Medicaid Physician	-Current license to practice medicine and board certification in a medical specialty in New York State -8 years in a clinical, hospital, or patientcare setting -4 years primary care experience	-Advanced degree in public health, public policy, business administration, or public administration	2
Medicaid Architect	-Bachelor's Degree in architecture -2 years architectural experience in building design -New York State architect license	-Master's Degree -Experience in healthcare construction	2

		-Current New York State registration	
Medicaid Hearing Officer	-Law degree -Admission to the New York State Bar -2 years legal experience in the trial of issues in courts of record or in the conduct or trial of adversary proceedings, quasi-judicial in nature, before a governmental department or agency	-Experience with Medicaid and Medicare Law -Experience with healthcare regulations and policies	10

Section 6.3 Cost Proposal, Bullet b) (page 30) of the RFP:

Original Language:

- b) Hourly Bill Rates for Consulting Services as described in Section 3.3.B must be inclusive of the costs for: salaries, travel, fringe benefits, administrative costs regardless of geographic location.

Revised Language:

- b) Hourly Bill Rates for Consulting Services as described in Section 3.3.B must be inclusive of the costs for: salaries, fringe benefits, administrative costs regardless of geographic location.

Section 6.3 Cost Proposal, Bullet d) (page 30) of the RFP:

Original Language:

- d) DOH plans to locate contract staff in DOH owned or leased space at multiple sites in or around Albany, NY or New York City. The cost of cell phones, laptop computers, PDAs, or other such mobile devices assigned to the contractor staff will be borne by the contractor.

Revised Language:

- e) DOH plans to locate contract staff in DOH owned or leased space at multiple sites in or around Albany, NY or New York City. The cost of cell phones assigned to the contractor staff will be borne by the contractor.

Attachment C, Cost Proposal Form-Section A page 1, (page 39) of the RFP is hereby deleted in its entirety and replaced with the following:

ALBANY EMBEDDED STAFFING						
A. Category of Staff	B. Pay Rate	C. Markup (%)	D. Bill Rate	E. Anticipated Annual Billable Hours	F. Anticipated # of Staff	G. Total Annual Cost Per Category of Staff (D x E x F)
Healthcare Organizational Operations Administrator				2,000.00	24	
Healthcare Program Assistant				2,000.00	52	
Healthcare Program Associate				2,000.00	14	
Healthcare Program Specialist				2,000.00	72	
Senior Healthcare Program Specialist				2,000.00	63	
Healthcare Financial Analyst				2,000.00	22	
Healthcare Data Analyst				2,000.00	23	
Medicaid Program Advisor				2,000.00	28	
Medicaid Program Manager				2,000.00	18	
Medicaid Program Director				2,000.00	5	
Medicaid Registered Nurse				2,000.00	5	
Medicaid Physician				2,000.00	2	
Medicaid Architect				2,000.00	2	
Medicaid Hearing Officer				2,000.00	10	
ALBANY TOTAL	-				340	

Attachment C, Cost Proposal Form-Section A page 2, (page 39) of the RFP is hereby deleted in its entirety and replaced with the following:

NEW YORK CITY EMBEDDED STAFFING						
A. Category of Staff	B. Pay Rate	C. Markup (%)	D. Bill Rate	E. Anticipated Annual Billable Hours	F. Anticipated # of Staff	G. Total Annual Cost Per Category of Staff (D x E x F)
Healthcare Organizational Operations Administrator				2,000.00	1	
Healthcare Program Assistant				2,000.00	2	
Healthcare Program Associate				2,000.00		
Healthcare Program Specialist				2,000.00	1	
Senior Healthcare Program Specialist				2,000.00	2	
Healthcare Financial Analyst				2,000.00	1	
Healthcare Data Analyst				2,000.00		
Medicaid Program Advisor				2,000.00	1	
Medicaid Program Manager				2,000.00	1	
Medicaid Program Director				2,000.00	1	
Medicaid Registered Nurse				2,000.00		
Medicaid Physician				2,000.00		
Medicaid Architect				2,000.00		
Medicaid Hearing Officer				2,000.00		
NEW YORK CITY TOTAL					10	\$0.00
ALBANY AND NEW YORK CITY TOTAL					350	\$0.00

