

PALM GARDENS @ PALM BEACH

ADULT DAY HEALTH CARE

2900 Bragg Street, Brooklyn, NY, 11235 Tel. (718) 615-9500 Fax (718) 228-9358

Policies and Procedures

Subject: **Transportation; Transportation Requiring Escort Signature.**

Policy: **The Ambulette service for the Palm Gardens ADHC will provide assistance from participant's home onto the Ambulette. Upon arrival the driver will assist from Ambulette to the ADHC program area. For the return trip, the Ambulette service will provide assistance from the Palm Gardens ADHC program onto the Ambulette and provide assistance from the Ambulette into their home. To ensure safe and supervised transportation to and from the program for clients requiring supervision and assist due to cognitive and physical limitations.**

Procedure:

1. Each participant's transportation needs to be identified during initial interview.
2. The scheduling coordinator to inform the Ambulette service of new participants location; special transportation needs; days of attendance; name, address and telephone number of next of kin and community physician.
3. On-going evaluation to be done to identify any changes or problems and corrective measures to be taken in a timely fashion.
4. Adult Day Health Care Assistant shall assist in transferring participants to and from vehicle.
5. All participants must wear a seatbelt. Any participant who is unable to put on seatbelt should wait for driver assistance. Any participant who does not comply with the rules will be placed on hold.
6. The driver must coordinate the exiting and entering into the Ambulette. No participant should open or close the Ambulette door by him/herself. The driver must handle one participant at time.
7. The driver must escort the wheelchair participant safely off the ram and onto the sidewalk and then hand the participant off to an ADHC staff.
8. ADHC assistant shall assist in transferring the registrant to and from the building curbside.
9. More than one vehicle will be utilized at the same time to limit transportation time to one hour or less.
10. If transportation exceeds one hour, Program Coordinator will contact the Ambulette Company and corrective measures must be taken in a timely fashion.
11. Random transportation audit to be done quarterly to check compliance to safe practice and identify problems where applicable.
12. Transportation deficiencies to be reported immediately to the Ambulette Company and Program Director so corrective action can be taken in a timely fashion.
13. During the assessment, evaluation of Registrant's cognitive and physical status will determine if escort signature system is appropriate. Registrants who need constant supervision or have altered mental status need to be handed to receiving caregiver for


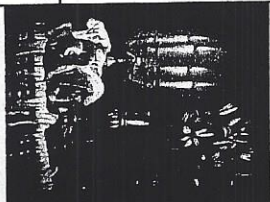
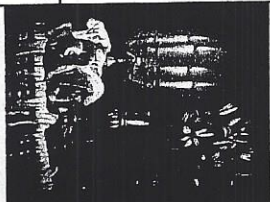
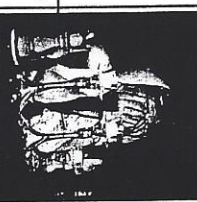
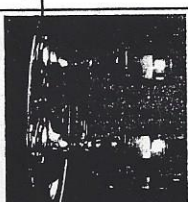
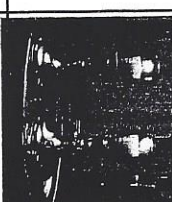
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- safety and supervision.
14. Upon admission family/caregiver is educated about escort system. Family/caregiver receives guidelines regarding transportation requiring escort signature and expected to return a signed form and follow the rules.
 15. All Registrants who require escort signature upon arrival home must have the family/caregiver available at the curbside to receive the Registrant when they arrive home.
 16. Any Registrant who requires escort signature, and does not have a caregiver present to receive him/her after program, will be returned to Adult Day Health Care program by Transportation Company.
 17. Participants/caregiver will notify Palm Beach ADHC at 718-615-9500 of any changes of address and/or telephone numbers in advance.
 18. Transportation company is used for all scheduled community trips.
 19. If at any time of the program any registrant wishes to utilize transportation for any community access, Program Coordinator will assist in scheduling ride as needed.
 20. If registrant prefers to use a Car Service or Uber instead of contracted Ambulette, Program Coordinator will schedule ride as needed.
 21. Eating, drinking, or smoking is prohibited on the Ambulette.

Palm Gardens Adult Day Health Care Center @ Palm Beach Recreation Calendar May 2022

Palm Gardens Adult Day Health Care Center (at Palm Beach Rehabilitation Center) July 2022						
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	S
1		8:15 Exercise 9:30 Table games 10:30 Yoga 11:15 Current events	8:15 Exercise 9:30 AM English 10:30AM Word games 11:15 Yoga	8:15 Exercise 9:30 AM Humor from internet 10:30 AM Will of fortune 11:30 AM News and Views	8:15 Exercise 9:30 AM Reminiscence 10:30 AM Poet Andrew Dimantev 11:30 AM Oneg Shabbat	
2						
3						
4						
5						
6						
7						
8						
9						
10	8:15 exercise 9:30 AM English word games 10:30 Where when what 11:30 AM News and views		8:15 Exercise 9:30 AM Reminiscence/ 10:15 AM Bingo 11:15 AM Nurse Lecture	8:15 Exercise 9:30 AM Computer class/ Trivia 10:30 AM Famous jews 11:30 AM Yoga	8:15 Exercise 9:30 AM Poet corner 10:30 AM Concert with Yuriy 11:30 Oneg shabbat	
11						
12						
13						
14						
15	8:15 Exercise 9:30 AM Reminiscence 10:30 AM Lecture about famous people 11:30 AM Trivia		8:15 Exercise 9:30 AM Humor from internet 10:30 AM questions and answers 11:45AM Reminiscence Scenic walk to the park	8:15 Exercise 9:30 AM Discussion 10:00 am Bingo 11:00 AM Trivia	8:15 Exercise 9:15 AM Questions and answers 10:30 AM Concert 11:30 AM Oneg Shabbat	
16						
17						
18						
19						
20						
21						
22	8:15 Exercise 9:30 AM Board games 10:30AM Yogaa 11:30 AM Regist council MTG		8:15 Exercise 9:30 AM Humor from internet 10:30 AM Bingo 11:30 AM Current events	8:15 Exercise 9:30 AM Computer class/ walking club 10:30 AM Yoga 11:30 AM News and views	8:15 Exercise 9:15 AM Trivia 10:00 AM Literature quiz 11:30 AM Oneg shabbat	
23						
24						
25						
26						
27						
28						
29	8:15 Exercise 9:30 AM Discussion 10:30 AM Where when what 11:30 AM News and views	8:15 exercise 9:30 AM English class 10:30 AM Yoga 11:30 AM Humor				
30						
31						

At any time of the program Registrants can access the community