

New York State Law 2805-t
Hospital Clinical Staffing Committee

JOHN T MATHER MEMORIAL HOSPITAL

PFI Number: 895

HOSPITAL CLINICAL STAFFING COMMITTEE CHARGE

The New York State Hospital Clinical Staffing Committee (NYSHCSC) law enacted in June 2021 requires hospitals to collaboratively develop and implement a clinical staffing plan for registered nurses (RNs) and other members of the frontline team. The hospital clinical staffing committee (HCSC) is charged with creating a forum to give frontline workers, RNs, licensed practical nurses (LPNs) and nursing assistive staff, including certified nursing assistants (CNAs), patient care attendants (PCTs), medical assistants (MAs) and unit clerks a role/voice in developing unit level staffing plans—while preserving management’s role in designing and implementing the staffing plan. The HCSC’s primary responsibilities are to develop and oversee implementation of the hospital’s annual clinical staffing plan.

[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan

2 East

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	18
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	7:45am-8:15pm	12.5	3	3	3	3	3	3	3
Asst .Nurse Mgr./Charge Nurse	6am-6:30pm	12.5	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Unit Secretaries	6am-2pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	9a-5p	8.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0
Nursing Assistant	7a-3p	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

			Evening Shift						
Unit Secretaries	3pm-11pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Nursing Assistant	3p-11p	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

			Night Shift						
RN	7:45pm-8:15am	12.5	3	3	3	3	3.0	3	3
Asst .Nurse Mgr./Charge Nurse	6pm-6:30am	12.5	1.0	1.0	1.0	1.0	1.0	1.0	1.0
		8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Nursing Assistant									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

	11pm-7am								

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		X
Staff Educator	X		
1:1 Patient Observer/sitter	N/A		
Functional Nurse	X		
Patient Transport Team	X		
IV Access	X		
Monitor/Tele Technician	N/A		
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X	X	X
Licensed Social Services/Case Management	X		
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	N/A		
Intern/Resident	X	X	X
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
2 East-Bariatrics**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	5
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7:45am-8:15pm	12.5	1	1	1.0	1.0	1.0	1.0	1.0
Asst .Nurse Mgr./Charge Nurse	6am-6:30pm	12.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Unit Secretaries	11am-7pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Nursing Assistant	7a-3p	8.0	1	1	1	1	1.0	1	1.0

Evening Shift									
Nursing Assistant	3p-11p	8.0	1.0	1	1	1	1	1	1

Night Shift									
RN	7:45pm-8:15am	12.5	1	1	1	1	1	1	1
Asst .Nurse Mgr./Charge Nurse	6pm-6:30am	12.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Nursing Assistant									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

	11pm-7am	8.0	1	1	1	1	1	1	1
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Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		X
Staff Educator	X		
1:1 Patient Observer/sitter	N/A		
Functional Nurse	X		
Patient Transport Team	X		
IV Access	X		
Monitor/Tele Technician	N/A		
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X	X	X
Licensed Social Services/Case Management	X		
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	N/A		
Intern/Resident	X	X	X
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
2 North**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	8
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	0745-2015	12.0	2	2	2	2	2	2	2
Unit Secretaries	0800-1600	8.0	1	1	1	1	1	0	0
Unlicensed Assistive Personnel (NA/PCA/)	0700-1500	8.0	2	2	2	2	2	2	2
TT									

			Evening Shift						
Unit Secretaries	1500-2300	8.0	0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA)	1500-2300	8.0	2	2	2	2	2	2	2
TT									

			Night Shift						
RN	1945-0815	12.0	1	1	1	1	1	1	1
	2000-0100	5.0	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	2300-0700	5.0	2	2	2	2	2	2	2
TT									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	2		
Assistant Nurse Management			
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other Certified Therapeutic Recreation	0.5		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
2 South**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	18
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	745a-815p	12.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Unit Secretary	6a-2p	8.0	1	1	1	1	1	1	1
Unit Secretary	10a-6p	8.0	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/)	7a-3p	8.0	3	3	3	3	3	3	3
TT									

Evening Shift									
Unit Secretary	2P-10P	8.0	1	1	1	1	1	1	1
Unit Secretary	3p-11p	8.0	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	3p-11p	8.0	3	3	3	3	3	3	3
TT									

Night Shift									
RN	745p-815a	12.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Unlicensed Assistive Personnel (NA/PCA)	11p-7a	8.0	3	3	3	3	3	3	3
TT									

[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		X
Staff Educator	X		
1:1 Patient Observer/sitter	X		
Functional Nurse	X		
Patient Transport Team	X		
IV Access	X		
Monitor/Tele Technician	N/A		
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X	X	X
Licensed Social Services/Case Management	X		
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	N/A		
Intern/Resident	X	X	X
Other	N/A		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
2 West**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	24
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	07:45-20:15	12.0	4	3	3	3	3	4	4
	0800:---16:00	8.0		1	1	1	1		
Unit Secretaries	0700-15:00	8.0	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/)	0700-1500	8.0	3	3	3	3	3	3	3
TT									
Charge RN/ ANM	07:45-20:15	12.0		1	1			1	
	08:00-16:00	8.0	1	1		1	1		1

Evening Shift									
Unit Secretaries	1500-2300	1	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	1500-2300	3	3	3	3	3	3	3	3
TT									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

Night Shift									
RN	19:45--0815	12.0	3	3	3	3	3	3	3
Unlicensed Assistive Personnel (NA/PCA)	2300-0700	8.0	2	2	2	2	2	2	2
TT									

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	2		
Assistant Nurse Management			
Staff Educator			
1:1 Patient Observer/sitter	TBD	TBD	TBD
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management	3		
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other Certified therapeutic Recreation Specialist	2		

[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan

3 East

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	24
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7:30pm	12.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Nursing Assistant	7am-3pm	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Nursing Assistant									
Unit Secretary	5am-1p	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Unit Secretary	11am-7pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Charge Nurse/ANM	6:30am-7pm	12.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0

Evening Shift									
Unit Secretaries	3pm-11pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Nursing Assistant	3pm-11pm	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

Night Shift									
RN	7am-7:30pm	12.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Nursing Assistant	11pm-7am	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Charge Nurse/ANM	6:30pm-7am	12.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		X
Staff Educator	X		
1:1 Patient Observer/sitter	N/A		
Functional Nurse			
Patient Transport Team	X		
IV Access	X		
Monitor/Tele Technician	N/A		
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X	X	X
Licensed Social Services/Case Management	X		
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	N/A		
Intern/Resident	X	X	X
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
3 North**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	20 = 12 Tele/8 Step-Down Patients
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN Telemetry (12 Patients)	7:45am-8:15pm	12.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Step Down (8 Patients)			2.0	2.0	2.0	2.0	2.0	2.0	2.0
Total			4.0	4.0	4.0	4.0	4.0	4.0	4.0
Unit Secretaries	7am-3pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	10am-6pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Unlicensed Assistive Personnel (NA/PCA/)	7am-3pm	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
	11am-7pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
ANM/Charge	6:30am-7:00pm	12.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0

Evening Shift									
Unit Secretaries	3pm-11pm	8.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Unlicensed Assistive Personnel (NA/PCA)	3pm-11pm	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
TT									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

		Night Shift							
RN Telemetry (12 Patients) Step Down (8 Patients) Total	745pm-815am	12.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
			2.0	2.0	2.0	2.0	2.0	2.0	2.0
			4.0	4.0	4.0	4.0	4.0	4.0	4.0
Unlicensed Assistive Personnel (NA/PCA) Unit Secretary ANM/Charge Nurse	11pm-7am	8.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
			1.0	1.0	1.0	1.0	1.0	1.0	1.0
	11p-7am	8.0							
	6:30pm-7am	12.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	X
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team	X	X	
IV Access	X		
Monitor/Tele Technician			
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X	X	X
Licensed Social Services/Case Management	X	X	
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	X		
Intern/Resident	X	X	X
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
3 South**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	18
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	745a-815p	12.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Unit Secretary	6a-2p	8.0	1	1	1	1	1	1	1
Unit Secretary	10a-6p	8.0	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA/)	7a-3p	8.0	3	3	3	3	3	3	3

Evening Shift									
Unit Secretary	3p-11p	8.0	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	3p-11p	8.0	3	3	3	3	3	3	3

Night Shift									
RN	745p-815a	12.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Unlicensed Assistive Personnel (NA/PCA)	11p-7a	8.0	3	3	3	3	3	3	3

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X		X
Staff Educator	X		
1:1 Patient Observer/sitter	N/A		
Functional Nurse	X		
Patient Transport Team	X		
IV Access	X		
Monitor/Tele Technician	N/A		
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X	X	X
Licensed Social Services/Case Management	X		
Spiritual Services	X		
Hospitalist/NP/PA	X	X	X
Nursing Student	N/A		
Intern/Resident	X	X	X
Other	N/A		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan
Critical Care – ICU/CCU**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	15
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7:45am-8:15pm	12.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Unit Secretaries	7:00am-3:00pm	8.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Unlicensed Assistive Personnel (NA/PCA/TT)	7:00am-3:00pm	8.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0

Evening Shift									
Unit Secretaries	3:00pm-11:00pm	8.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Unlicensed Assistive Personnel (NA/PCA/TT)	12:00pm-8:00pm	8.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0

Night Shift									
RN	7:45pm – 8:15am	12.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Unlicensed Assistive Personnel (NA/PCA)	11:00pm-7:00am	8.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

TT									
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Additional Care Team Members			
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<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	1.0 7:00am-5:00pm 4 days/week		
Assistant Nurse Management	2.0 7:00am-7:30pm 3 days/week Alternating days		2.0 7:00am-7:30pm 3 days/week Alternating nights
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Acute Care Inpatient Units Staffing Plan**

Other – Charge RN – 2 shifts per week	1.0 7:00am-7:30pm 1 day/week	1.0 7:00am-7:30pm 1 day/week
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**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Ambulatory Surgery Unit

Date of Services Budgeted: FY 2024

Average Number of Cases Per Day:	34	
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	530a-130p	7.5 hrs	2	2	2	2	2		
	6a-2p	7.5 hrs	3	3	3	3	3		
	7a-3p	7.5 hrs	1	1					
	730a-330p	7.5 hrs	1	1	1	1	1		
	8a-4p	7.5hrs	2	2	2	3	2		
	9a-5p	7.5hrs	1		1	1	1		
	10a-6p	7.5hrs	1	1	1	1	1		
	11a-7p	7.5hrs.		1	1		1		
	12p-8p	7.5hrs.	1	1	1	1	1		
Unit Secretaries	530a-130p	7.5 hrs	1	1	1	1	1		
	6a-2p	7.5 hrs	1	1	1	1	1		
	9a-5p	7.5 hrs				1	1		
	12p-8p	7.5hrs	1	1	1	1	1		
Unlicensed Assistive Personnel (NA)	530a-130p	7.5 hrs	1	1	1	1	1		
	6a-2p	7.5hrs	1	1	1	1	1		
	8a-4p	7.5hrs	1	1	1	1	1		
	9a-5p	7.5 hrs	1	1	1	1	1		
	12-8p	7.5hrs	1	1	1	1	1		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

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Evening Shift									
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RN									
Unit Secretaries									
Unlicensed Assistive Personnel (NA)									

Night Shift									
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RN									
Unlicensed Assistive Personnel (NA/PCA)									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management			
Assistant Nurse Management	1		
Staff Educator	1		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Breast Center

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients/ Cases Per day	12
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Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	8-4	7.5	2/3	2/3	4	2/3	2		
Unit Secretaries									
Unlicensed Assistive Personnel (NA/PCA/)									

Evening Shift

Unit Secretaries									
Unlicensed Assistive Personnel (NA/PCA)									

Night Shift

RN									
Unlicensed Assistive Personnel (NA/PCA)									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management			
Assistant Nurse Management	1		
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Cath/EP Lab

Date of Services Budgeted: FY 2024

Average Number of Cases Per day:	4
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
Lab RN	7a-730p	11.5	2	2	2	2	2	NA	NA
Holding room RN	7a-5p	9.5	1	1	1	1	1	NA	NA
Cardiovascular Technologist	7a-5p	7.5	1	1	1	1	1	NA	NA
Unlicensed Assistive Personnel (Medical Assistant)	7a-3p	7.5	1	1	1	1	1	NA	NA

Evening Shift

Unit Secretaries	NA	NA	NA	NA	NA	NA	NA	NA	NA
Unlicensed Assistive Personnel (MA)	NA	NA	NA	NA	NA	NA	NA	NA	NA

Night Shift

RN	NA	NA	NA	NA	NA	NA	NA	NA	NA
Unlicensed Assistive Personnel (MA)	NA	NA	NA	NA	NA	NA	NA	NA	NA

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management		NA	NA
Assistant Nurse Management	9a-5p 5 days/week	NA	NA
Staff Educator		NA	NA
1:1 Patient Observer/sitter		NA	NA
Functional Nurse		NA	NA
Patient Transport Team		NA	NA
IV Access		NA	NA
Monitor/Tele Technician		NA	NA
Rapid Response Team		NA	NA
Respiratory Therapy Support		NA	NA
Nutritionist		NA	NA
Rehab Activities (OT, PT, Speech)		NA	NA
Clinical Pharmacist		NA	NA
Licensed Social Services/Case Management		NA	NA
Spiritual Services		NA	NA
Hospitalist/NP/PA		NA	NA
Nursing Student		NA	NA
Intern/Resident		NA	NA
Other ACP's (NP's)	630a-730p 5 days a week 7a-5p 4 days a week	NA	NA
Surgical Service Aid	7a-5p 5 days a week	NA	NA

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Unit secretary	7a-3p 5 days a week	NA	NA
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**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan
Emergency Department**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	108
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN (including ANM/Charge/BH)	7:45am – 8:15pm	12hrs	8	8	8	8	8	8	8
	11:45am-00:15am	12hrs	+3	+3	+3	+3	+3	+3	+3
Unlicensed Assistive Personnel (NA/PCA/PCT/US)	7am-3pm	8hrs	5	5	5	5	5	5	5
	11am-7pm	8hrs	+2	+2	+2	+2	+2	+2	+2
Evening Shift									
RN *additional	15:45pm-04:15am	12 hrs	+2	+2	+2	+2	+2	+2	+2
Unlicensed Assistive Personnel (NA/PCA/PCT/US) *total number	3p-11pm	8hrs	6	6	6	6	6	6	6
Night Shift									
RN	7:45pm – 8:15am	12 hrs	7	7	7	7	7	7	7
Unlicensed Assistive Personnel	1900-0300am	8hrs	+2	+2	+2	+2	+2	+2	+2
	11pm-7am		+3	+3	+3	+3	+3	+3	+3

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	1		
Assistant Nurse Management	1		1
Staff Educator	1		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician	1		1
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist	1		1
Licensed Social Services/Case Management	1	1	
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other (Director)	1		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Endoscopy

Date of Services Budgeted: FY 2024

Average Number of Cases Per Day:	9
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	7am-3pm 7am- 5pm	8 hrs. 10 hrs.	2 1	3 1	3 1	3 1	3 1	3 1	1 RN (on call 7a-3p) *1 addt'l RN on call 1X/month	1 RN (on call 7a-3p)
Unit Secretaries			0	0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA/Endo Tech)	6am-2pm 7am-3pm	8hrs. 8 hrs.	2 1	1 2	1 2	2 1	2 1	2 1	1 Endo tech (on call 7-3pm) *1addt'l Tech on call 1X/month	1 Endo tech (on call 7a-3p)

Evening Shift										
Unit Secretaries			0	0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA)	7am-5pm	10 hrs.	2	2	1	2	1	0	0	0

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

	Night Shift								
RN	X	X	X	X	X	X	X	X	X
Unlicensed Assistive Personnel (NA/PCA)	X	X	X	X	X	X	X	X	X

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	1		
Assistant Nurse Management	1		
Staff Educator	1		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other 1 per diem nurse/ 1 Endo tech per diem			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Hemodialysis

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Cases Per day:	4.6
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	0745-2015	12.5	3	2	3	2	3	2	n/a
Unit Secretaries	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Unlicensed Assistive Personnel (NA/PCA/)	0730-1730	9.5	1	1	1	1	1	1	n/a

Evening Shift									
Unit Secretaries									
Unlicensed Assistive Personnel (NA/PCA)									

Night Shift									
Unlicensed Assistive Personnel (NA/PCA)									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	1		
Assistant Nurse Management			
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Hyperbaric

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients per day	9
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Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	6:45am-2:45pm	8.0 hrs	2	2	2	2	2		
Unlicensed Assistive Personnel (NA/PCA/)									

RN	Evening Shift								
Unit Secretaries									
Unlicensed Assistive Personnel (NA/PCA)									

RN	Night Shift								
Unlicensed Assistive Personnel (NA/PCA)									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management			
Assistant Nurse Management			
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Imaging Services

Date of Services Budgeted: FY 2023

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of procedures per day	21.82
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Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7a-730p	12 hours	3	3	3	3	3	2	2
	3pm- 11pm	8 hours	1	1	1	1	1	0	0
Unit Secretaries			0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA/)			0	0	0	0	0	0	0

Evening Shift

Unit Secretaries			0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA)			0	0	0	0	0	0	0

Night Shift

RN			0	0	0	0	0	0	0
Unlicensed Assistive Personnel (NA/PCA)			0	0	0	0	0	0	0

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management			
Staff Educator	x		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team	x		
IV Access			
Monitor/Tele Technician			
Rapid Response Team	x		
Respiratory Therapy Support	x		
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA	x		
Nursing Student			
Intern/Resident	x		
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Infusion Center

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Cases per day:	Mon-Friday: 15 patients Saturday: 9 patients
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	8am-6pm	10 hours	3	3	3	3	3	2	
Unit Secretaries	9am-5pm	8 hours	1	1	1	1	1	0	
Unlicensed Assistive Personnel (NA)	9am-5pm	8 hours	1	1	1	1	1	1	

			Evening Shift						
Unit Secretaries	N/A								
Unlicensed Assistive Personnel (NA/PCA)	N/A								
TT									

			Night Shift						
RN	N/A								
Unlicensed Assistive	N/A								

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Personnel (NA/PCA)									
TT									

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	1	N/A	N/A
Assistant Nurse Management	N/a		
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Interventional Radiology

Date of Services Budgeted: FY 2023

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients/ Cases Per Day:	10.35
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Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7a-3p	8 hrs	7	7	7	7	7		
	8a-4p	8 hrs							
	9a-5p	8 hrs							
	630a-7p	12 hrs							
	7a-5p	10 hrs							
	8a-6p	10 hrs							
Unit Secretaries			0	0	0	0	0		
Unlicensed Assistive Personnel (NA/PCA/) Surgical Service Aide			1	1	1	1	1		

Evening Shift

Unit Secretaries									
Unlicensed Assistive Personnel (NA/PCA)									

Night Shift

RN			0	0	0	0	0		
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**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Unlicensed Assistive Personnel (NA/PCA)									
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Additional Care Team Members			
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<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			
Staff Educator	X		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team	X		
IV Access			
Monitor/Tele Technician			
Rapid Response Team	X		
Respiratory Therapy Support	X		
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident	X		
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Operating Room

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Cases Per day/rooms:	26/10
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	6:30am– 2:30 pm	8 hrs.	5	5	5	5	5		
RN	6:30am – 4:30pm	10 hrs.	2	2	2	2	2		
RN	6:30am – 7pm	12.5 hrs.	4	4	4	4	4		
RN	10:30am-11pm	12.5 hrs.	4	4	4	4	4		
Surgical Techs.	6:30am– 2:30 pm	8 hrs.	3	3	3	3	3		
Surgical Techs.	6:30am – 4:30pm	10 hrs.	3	3	3	3	3		
Surgical Techs.	6:30am – 7pm	12.5 hrs.	3	3	3	3	3		
Unit Secretaries	6am – 2 pm	1	1	1	1	1	1		
	2pm -10pm	1	1	1	1	1	1		
Unlicensed Assistive Personnel PSAs	6:30am – 2:30pm	8 hrs.	1	1	1	1	1		
	6:30am -4:30pm	10 hrs.	2	2	2	2	2		
	7am – 3pm	8 hrs.	3	3	3	3	3		

Evening Shift

Unit Secretaries									
Unlicensed Assistive Personnel PSAs	3pm – 11pm	8 hrs.	4	4	4	4	4		
	5pm – 1am	8 hrs.	1	1	1	1	1		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Night Shift									
Unlicensed Assistive Personnel (NA/PCA)									

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	1		
Assistant Nurse Management	2		
Staff Educator			
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

PACU

Date of Services Budgeted: FY 2023

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients/ Cases Per Day:	32
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	7a-3p	8hrs	1	1	1	1	1		
	8a-4p	8hrs	1	1	2	2	2		
	8a-8:30p	12.5hrs			1	1	1		
	9a-9:30p	12.5hrs	1	2	1	1	1		
	9:30a-10p	12.5hrs	1			1	1		
Unit Secretaries									
Unlicensed Assistive Personnel (NA/PCA/)	7a-3p(PCA)	8hrs	1	1	1	1	1		
	8a-4p(Na/US)	8hrs	1	1	1	1	1		
	9a-5p	8hrs	1	1	1	1	1		

			Evening Shift						
RN	10a-10:30p	12.5hrs	1	1	1				
	10:30a-11p	12.5hrs	3	3	2	2	2		
Unit Secretaries									

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Unlicensed Assistive Personnel (NA/PCA)	12p-8p Na	8hrs	1	1	1	1	1		
	3p-11p PCS	8hrs	1	1	1	1	1		
Night Shift									
RN									
Unlicensed Assistive Personnel (NA/PCA)									
On Call									
RN	7a-3p	8hrs						2	2
	3p-11p	8hrs						2	
	11p-7a	8hrs	2	2	2	2	2	2	2

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management			
Assistant Nurse Management	1		
Staff Educator	1		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Pain Management

Date of Services Budgeted: FY 2024

Average Number of Cases Per Day:	7
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-3pm	8hrs	5	4	5	5	5	x	x
Unit Secretaries	6am-2pm	8hrs	1	1	1	1	1	x	x
Unlicensed Assistive Personnel (NA/PCA)	7am-3pm	8hrs	(PSA) 1	(PSA) 1	(PSA) 1	(PSA) 1	(PSA) 1	X	X
	6am-2pm	8hrs	(CNA) 2	(CNA) 1	(CNA) 1	(CNA) 2	(CNA) 2	X	X
Surg tech	7am-3pm		1	1	1	1	1	x	x

Not APPLICABLE

Evening Shift

Unit Secretaries	X	X	X	X	X	X	X	X	X
Unlicensed Assistive Personnel (NA/PCA)	X	X	X	X	X	X	X	X	X

Not APPLICABLE

Night Shift

RN	X	X	X	X	X	X	X	X	X
Unlicensed Assistive Personnel (NA/PCA)	X	X	X	X	X	X	X	X	X

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	1		
Assistant Nurse Management	1		
Staff Educator	1		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA			
Nursing Student			
Intern/Resident			
Other- Per-diem nurses x2			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Pre-Surgical Testing

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients/Visits/Cases Per Day:	42
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	6a-2p	7.5 hrs			1		1		
	7a-3p	7.5 hrs			1	1	1		
	8a-4p	7.5 hrs	1	1	1	1	1		
	10a-6p	7.5 hrs	1	1					
Unit Secretaries	7a-3p	7.5 hrs	1	1	1	1	1		
	8a-4p	7.5 hrs	1	1	1	1	1		
	9a-5p	7.5 hrs	1	1	1	1	1		
Unlicensed Assistive Personnel (Medical Assistants)	6a-4p	10 hrs		1	1	1	1		
	6a-2p	7.5 hrs	1						
	9a-5p	7.5 hrs	1	2	1	1	1		
	10a-6p	7.5 hrs	1	1	1	1	1		

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	1		
Assistant Nurse Management			
Staff Educator	1		
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team			
IV Access			
Monitor/Tele Technician			
Rapid Response Team			
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist			
Licensed Social Services/Case Management			
Spiritual Services			
Hospitalist/NP/PA	5		
Nursing Student			
Intern/Resident			
Other			

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

TCU

Date of Services Budgeted: FY 2024

Average Number of Patients Per Day:	16
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Number of Staff

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	8a-8p	12	2	2	2	2	2	2	2
Unit Secretaries	7-3	7.5	1	1	1	1	1	1	1
Unlicensed Assistive Personnel (NA/PCA)	7-3	7.5	2	2	2	2	2	2	2

Evening Shift

Unit Secretaries	1p-9p	7.5	1	1	1	1	1	1	1
	3p-8p							1	1
Unlicensed Assistive Personnel (NA/PCA)	3-11	7.5	2	2	2	2	2	2	2

Night Shift

RN	8p-8a	12	2	2	2	2	2	2	2
Unlicensed Assistive Personnel (NA/PCA)	11p-7a	2	2	2	2	2	2	2	2

**[PFI 895] [JOHN T MATHER MEMORIAL HOSPITAL]
Ambulatory/Procedural Areas Staffing Plan**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	1	0	0
Assistant Nurse Management	0.5	0.5	0
Staff Educator	.5	0	0
1:1 Patient Observer/sitter	0	0	0
Functional Nurse	0	0	0
Patient Transport Team	0	0	0
IV Access	0	0	0
Monitor/Tele Technician	0	0	0
Rapid Response Team	0	0	0
Respiratory Therapy Support	1	1	1
Nutritionist	1	0	0
Rehab Activities (OT, PT, Speech)	4	0	0
Clinical Pharmacist	1	1	1
Licensed Social Services/Case Management	1	0	0
Spiritual Services	0	0	0
Hospitalist/NP/PA	1	0	0
Nursing Student	0	0	0
Intern/Resident	0	0	0
Other	0	0	0