

THE KNOLLS
Adult Day Services Program

51 Grasslands Road
Valhalla, NY 10595

Policy: Person Centered Care and Registrant's Right to Update or Change Person Centered Care Plan	Page 1 of 1
New Policy Date:	Revision Dates:
Department:	Approval:

POLICY

The Knolls ADHC program is committed to following all State and Federal guidance and regulations to afford the opportunity for tasks and activities that best match registrant's stated preferences.

PROCEDURE:

1. Upon admission, registrants (or designated representatives) will state their interests and goal for their Plan of Care.
2. Registrant's strengths will be assessed by the Interdisciplinary Team upon initial Care Plan Review.
3. Registrant's strengths and abilities will be evaluated semi-annually as well as when there is a significant change in status.
4. Comprehensive Care Plans and Plan of Care will be reviewed with registrant semi-annually and registrant's input regarding goals and desired activities while at program will be documented and fully implemented. The registrant will then indicate and sign off on the changes they state.
 - a. If at any time a registrant wishes to review their care plan, they may request that to any staff member and a meeting will be scheduled to assess, discuss, or change their care plan to match their current preferences.
5. At the conclusion of a registrant's scheduled care plan meeting, a care plan summary is sent to the registrant's primary doctor for him / her to review and acknowledge.
6. The registrant and/or the caregiver may request copies of the registrant's plan of care at the conclusion of the care plan meeting if they so desire.