



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, M.D., M.P.H.
Commissioner

JOHANNE E. MORNE, M.S.
Executive Deputy Commissioner

April 25, 2024

Dear Hospital Administrator:

The New York State Department of Health Healthcare Personnel Influenza Vaccination Report will open in the Health Electronic Response Data System **Friday, April 26, 2024**, and must be electronically submitted to the Department **by Friday, June 28, 2024**. All facilities covered under New York Codes, Rules and Regulations, Title 10, Section 2.59 are **required** to report the number and percentage of personnel vaccinated against influenza for the current season upon the request of the Department.

New York State hospitals have two options to satisfy these reporting requirements. You are only required to report using one of these options.

1. Submit the Centers for Medicare and Medicaid Services Healthcare Personnel Influenza Vaccination Summary via the National Healthcare Safety Network as a member of the New York State Department of Health Flu Group.

OR

2. Submit the New York State Department of Health Healthcare Personnel Influenza Vaccination Report via the Health Electronic Response Data System.

In either case, the data must be reported by June 28, 2024. Please review the Healthcare Personnel Influenza Vaccination Report: Frequently Asked Questions available online at www.health.ny.gov/FluMaskReg to ensure that you report correctly.

For questions about reporting to the National Healthcare Safety Network, please contact: nhsn@cdc.gov and specify "HPS Flu Summary" along with your facility type in the subject line of the e-mail. Questions about joining the New York State Department of Health Flu Group in the National Healthcare Safety Network should be directed to the Department's Bureau of Healthcare - Associated Infections at (518) 474-1142. Questions about the Health Electronic Response Data System Healthcare Personnel Influenza Vaccination Report should be directed to the Department's Division of Vaccine Excellence at either (518) 473-4437 or immunize@health.ny.gov. Technical questions about the report or on the use of the Health Electronic Response Data System should be directed to the Health Emergency Preparedness Program at (518) 408-5163 or hseppny@health.ny.gov. Questions about New York Codes, Rules and Regulations, Title 10, Section 2.59 ([the "flu mask" regulation](#)) should be directed to flumaskreg@health.ny.gov.

In Partnership,

Heidi Reukauf, MPH, RN
Director, Division of Vaccine Excellence

Enclosures