

**RFP 15342**  
**Early Intervention Program Monitoring and Quality Improvement Services**  
**Questions and Answers Set Two**

*Additional questions received by the New York State Department of Health (Department) after the February 25, 2014 deadline are included. The Department is not responsible for any errors or misinterpretation of any questions received. The responses to questions included herein are the official responses by the State to questions posted by potential bidders and are hereby incorporated into RFP 15342 Early Intervention Program Monitoring and Quality Improvement Services issued on February 4, 2014. In the event of any conflict between the RFP and these responses, the requirements or information contained in these responses will prevail.*

**QUESTION 25:** Attachment M (Cost Proposal Bid Detail) includes a multiplier for the first five review types (and dollar signs for the cost cells). It does not, however, include multipliers (or dollar signs) for the remaining items. We are assuming that the dollar signs were accidentally left out, but please provide us with the appropriate multiplier for the remaining items, which primarily represent new work that will begin only after a planning period that includes tool development, etc.

**RESPONSE 25:** Yes, you are correct. Dollar signs and multipliers were inadvertently omitted from the EI Cost Proposal Bid Detail Sheet, Attachment M. Bidders should utilize the same multiplier, based on Years 1, 2, 3 (Multiplier X3) and Years 4 and 5 (Multiplier X2) of the contract for the remaining contract deliverable reviews where the multiplier was omitted. See Amendment #1 and Attachment M REVISED.

**QUESTION 26:** Section D.1.e. specifies that “Monitoring Activities” must be addressed in the Technical Proposal following the “Bidder Qualifications and References” section. Please clarify this requirement as it appears that monitoring activities must be addressed in the “Proposal Narrative” section which is limited to 20 pages. Is Section D.1.e. a different requirement from Section D.1.a.? If so, please explain the difference. If not, please advise whether a separate, additional section that is not page limited is to be included in the technical proposal, or whether an attachment modeled on Attachment K should contain the information.

**RESPONSE 26:** Monitoring activities must be addressed in the proposal narrative as indicated in Section D.1.e on page 32 of the RFP. Description of how these activities will be accomplished by the bidder must be part of the 20 page narrative proposal. No additional pages or attachment should be included to meet this requirement.