

Request for Applications # 1010130338
Eat Well Play Hard with Day Care Homes
Questions and Answers

1. I work for a county/city Department of Health. Can we have a copy of the RFA and are we eligible to apply?

Answer: A copy of the RFA can be downloaded at:
<http://www.health.ny.gov/funding/rfa/1010130338/index.htm>. However as stated on page 4 of the RFA, under “Who May Apply,” only current and active CACFP Sponsors of day care homes are eligible and may apply for this grant.

2. Can you tell me the going rate for Registered Dietitians (RD) in the outside world (e.g. outside of government)? What is the average salary of a RD in NYC? What is the average salary for bilingual RD?

Answer: The 2009 American Dietetic Association Compensation & Benefits Survey of the Dietetics Profession indicates that the salary range for RDs practicing in the community nutrition field is approximately \$43,500 - \$62,800, depending on years of experience, advanced degrees, and geographic location.

3. Am I supposed to send the grant application to the day care home providers under my sponsorship?

Answer: No. As stated on page 4 of the RFA, under “Who May Apply,” only current and active CACFP Sponsors of day care homes are eligible and may apply for this grant.

4. Attachment 8 gives County Obesity Rates – is it possible to get these rates for the City of Rochester? We believe that the rates in the city are much higher than in the county as a whole and, for that reason, we would like to target low income, Tier I, providers from the city but do not have the statistical data to support this belief.

Answer: No. We do not have obesity rates for the City of Rochester.

5. Project Narrative/Work Plan Outcomes – A. Expectations of the Project – item 2 page 7 paragraph 4 line 2 states “a two hour workshop to be conducted with a group of six DCH providers” – is this a restricted group size or can it be expanded to 8 providers per group session.

Answer: No, the group size is not restricted to six. However, please keep in mind that each participating provider must have a follow-up home visit after each group lesson.

6. Can I get a copy of the curriculum to review as I write my response to the RFA?

Answer: Yes. As stated on page 12 of the RFA, if you would like to request a copy of this curriculum, you may request a copy by contacting:

Sandra J. Rhoades, RD, MPH
Director, Homes Administration Unit
New York State Department of Health
Division of Nutrition
Child and Adult Care Food Program
150 Broadway, 6th Floor West
Albany, NY 12204-2719
Phone: 1-800-942-3858, ext. 27104
Fax: 518-402-7252
Email: sjr02@health.state.ny.us

7. Did an RFP go out to nutritionists?

Answer: No. The Request for Applications (RFA) went to current and active CACFP sponsors of day care homes.

8. Who are you having implement the project in NYC?

Answer: All existing and active CACFP sponsors of day care homes in New York City are eligible to apply for funding to implement this project.

9. Are we correct to tell the daycare center that RDs do in fact run the program?

Answer: Applicant agencies are responsible for the administration of the program. Page 6 of the RFA states that prior to the initiation of the intervention, each contractor will hire one RD to implement the intervention in 24 DCHs.

10. My agency is already funded for EWPH in Child Care Settings. Do I need to hire another RD or figure out if the RD from EWPH-CCH can do the work for EWPH-DCH?

Answer: As stated on page 20 of the RFA in 3a, applicants need to detail the steps they will take to hire an RD with the necessary credentials and experience. If a full time RD is currently employed and fully funded under the Eat Well Play Hard in Child Care Settings grant, then the agency would have to hire another RD to do the work under this Eat Well Play Hard – Day Care Homes grant.

11. The majority of our providers are Spanish-speaking. Will the curriculum materials be available in Spanish?

Answer: At the present time, the curriculum materials are not available in Spanish. CACFP intends to translate the finalized parent pages, and eventually the entire curriculum, into Spanish.

12. Can we have a sample of the in-home standardized assessment tool that the RD will use? How much time is involved in using this tool? (p. 7, paragraph 1).

Answer: No. The in-home standardized assessment tool is currently being developed. It will be provided to grant recipients.

The assessment tool being designed is a simple, evidenced based survey of meal time and physical activity practices in the day care home. It should take no more than 15-20 minutes to administer.

13. Our organization is a current and active CACFP sponsor of family day care programs in our county. We would like to organize a coalition with other CCR&R's to work with their participating CACFP family child care programs. As long as we are in good standing for our county, can we work with others outside of our county?

Answer: Yes. As stated on page 5 of the application in paragraph one, CACFP Sponsors of DCHs may apply independently or as coalitions with other surrounding eligible agencies (DCH sponsoring organizations participating in CACFP).

14. As a former CACFP Sponsor of day care homes, are we eligible to apply for the grant? We were terminated for cause but are trying to be reinstated to the program.

Answer: No. As stated on page 4 of the RFA, under "Who May Apply," only current and active CACFP Sponsors of day care homes are eligible and may apply for this grant.

15. Section III.A.5 "Expectations of Contractors," p. 10) says that the Contractor will hire "an RD to implement the curriculum." One of the strategies we're exploring is trying to cover a wider region more efficiently by contracting with two half-time RDs. Is that acceptable? (If so, we'll be sure to include travel expenses for the required Albany conference for the both of them).

Answer: Yes. You may contract with two half time RDs.

16. Section IV.F. ("Term of Contract," p. 15) says that the expected twelve-month contract start date is July 1, 2011. However, Section V.A. ("Application Content," p. 19) says that on the cover sheet, Question 1.i., we should indicate the total funding requested from June 1, 2011 through July 31, 2012. Can you clarify the start date we should be working from?

Answer: The correct contract period is July 1, 2011, through June 30, 2012.

17. On page 12, it states "Contractor staff and the RDs will attend a three-day training program in Albany conducted by the Department." How many contractor staff will be required to attend the training? In addition to the RD we would use, we have two full-time and one-part time staff member. Should we budget for all four attending, or is it up to us to determine?

Answer: The three-day training program is designed for contractor staff who will be working with the RD on this project. We would expect no more than one or two administrative/fiscal staff to attend this three day training.

Please budget for the number of staff that will be attending the three-day training.

18. The RFA says that the RD will conduct the in-home assessments, but on page 12 you say that "Contractor staff will complete a standardized assessment tool." Can you clarify who will be conducting the assessment? Does "Contractor staff" mean the RD, or are additional staff members required to do these assessments?

Answer: The RD will complete the pre- and post-assessment tools.

19. According to the PNS chart (attachment 8) we have 13% \geq 95th percentile. Does this mean 13% of children are obese? If so, is that 13% of the total population of children in the County or of the records in the PNS system?

Answer: No. The percentages in Attachment 8 are not based on the total number of children under five years of age in each County. The percentages in Attachment 8 indicate the percent of children under five years of age *who participate in the WIC program* in each County and are obese.