Enhancing Abilities and Life Experience Program (Enable)
RFA Number 06-02140537

1. **Can we apply for Enable funds even though we have not officially received our ACF operating certificate?**

   No. Applicants must have been issued an ACF operating certificate.

2. **Can we apply for funds under this RFA if we already have a contract under the first round of Enable?**

   Yes.

3. **I am interested in submitting an application which would address depression in the elderly. A component of this program may be to offer support groups or education to the family members of residents in an effort to help them successfully interact with and help their loved ones. Can the project be expanded to include family members and/or caregivers of the residents?**

   Yes.

4. **Where can I find additional information (name of project, location, description of the project, award amount, etc.) about the 2005 Enable awards?**

   Please click here for information on the 2005 Enable awards.

5. **What was the average award and range of awards for the 2005 Enable grants?**

   Awards ranged from $11, 297 to $100,000 with an average of $55,000.

6. **Are there any prohibitions on the type of subcontractor or proportion of the total grant award that can be paid to a subcontractor?**

   No. However, there are restrictions on sub-contractors for purposes of awarding preference points. This is explained on page 12 of the RFA.

7. **If the project manager or key staff are to be hired, will a job description suffice for the required section on project staffing?**

   No. In addition to a job description, you should also include minimum and preferred qualifications for each position that is not filled.

8. **Is the purchase of a lift-equipped van, an allowable cost? If so, where on the budget sheet should the cost be listed?**

As stated in the RFA, all projects must improve residents' independence and quality of life. If a lift-equipped van is an integral component of a program to improve residents' independence and quality of life, it is an allowable cost. The cost should be put under "Other (specify)" on the Budget/Cost Sheet.

9. **Are transportation services, provided via contract, an allowable cost?**

Yes. See Question 8.

10. **Are matching funds or in-kind contributions required?**

No.

11. **Can the project cost more than $100,000 if funds above $100,000 are provided by other organizations?**

Yes. Applicants may supplement Enable awards, regardless of the size of the award, with funds from other sources.

12. **Can the project be a component of a larger project?**

Yes.

13. **Are the costs of grant preparation, such as the services of a grant writer, an allowable cost?**

No. Costs incurred prior to the start date of the contract are not an allowable expense and cannot be reimbursed.

14. **Can grant funds be used to pay existing staff salaries?**

If grant funds are used to compensate existing staff, the application should clearly describe Their functions and responsibilities on the Enable project and justify the amount of their time That is charged to the project. The application should also explain who will be doing the Work that these staff can no longer do because a portion or all of their time in now being charged to the Enable project.

15. **Can grant finds be used for capital expenditures?**

As stated in the RFA, all projects must improve residents' independence and quality of life. If a capital expenditure is an integral component of a program to improve residents' independence and quality of life, it is an allowable cost. The cost should be put under "Other (specify)" on the Budget/Cost Sheet.

16. What does "a" in the formula refer to?

As stated on pages 12 and 13 of the RFA, "a" equals the cost per resident of the application with the lowest cost per resident of ALL applications submitted.

17. We are interested in whether it is more appropriate to submit one application for all of our facilities or a separate application for each one? We intend to include our entire resident base as eligible participants in the same program. We are also interested as to whether there is a limit on the number of applications an operator can submit for the same facility?

A single application can be made for multiple ACFs, although one of these ACFs would have to be the applicant and all funds would be paid to this ACF. The other ACFs involved in the project would be sub-contractors to the applicant ACF. A single application may contain several different projects. The number of applications that can be submitted is limited to one per operating certificate.

18. Are applicants required to complete the Vendor Responsibility Questionnaire even if they are not applying for $100,000?

No. Applications for less than $100,000 are not required to complete the Vendor Responsibility Questionnaire. However, the Department of Health may request an organization, and each of its subcontractors, to submit a completed questionnaire prior to executing a contract.

19. The Vendor Responsibility Questionnaire is not included in the RFA. How do I get a copy of it?

The Vendor Responsibility Questionnaire has now been posted with the RFA.

20. Page 48 of the RFA indicates that a Code of Domestic Assistance (CFDA) is required if federal funds are being used to support this contract. What is a CFDA?

The Code for Domestic Assistance (CFDA) is the code used to indicate the program of Federal assistance assigned by Federal agencies. All federal funding programs available to State and local government, private profit and non-profit organizations and institutions, specialized groups and individuals have a specific CFDA.

21. Is a proposal to improve a facility's fire alarm and prevention system, which while in compliance with regulatory could benefit from being updated, an appropriate project proposal under the Enable program?

No.

22. Are Assisted Living Programs (ALPs) eligible to apply for an Enable grant?

The applicant must be the enriched housing program or adult home that has been approved to offer ALP services.