

SUNRISE - LAKESIDE ADULT DAY HEALTH CARE CENTERS

SUBJECT: ACTIVITIES – COMMUNITY EVENTS AND OUTINGS

POLICY:

In accordance with DOH Rules and Regulations Part 425.14, [(a)(b) and (e)], it is the policy of this Center to arrange for registrants to participate in their choice of community events and/or outings and when necessary provide or arrange for transportation to the event/outing.

PROCEDURE:

1. All off-premises events and/or outings are scheduled after approval from the Program Director and Registrant's Council.
2. Community events and/or outings are scheduled for different weekdays/weekends to accommodate registrant's attendance and are posted on the Monthly Activities Calendar.
3. Daily announcements are made prior to the scheduled event and/or outing reminding all registrants of the trip date and the need to notify the Therapeutic Recreation Director of the individual's desire to participate via "signing-up".
4. A "Community Outing Consent Form" will be forwarded to the family member/responsible party in charge of health care decisions for those registrants who express a desire to participate in the off premises event and/or outing and who lack decision making capacity. *(Exhibit 1)*

5. Prior to the event/outing members of the Interdisciplinary Team will review and approve the list of registrants who have “signed-up” for the event/outing.(Exhibit 2)

***Note:** The Interdisciplinary Team will include at minimum the Director of Nursing/designee, Director of Social Services/designee, Program Director/designee, Director of Therapeutic Activities/designee.*

6. As a result of the team review, a registrant may be removed from the “Community Events and Outing “Sign-Up” Sheet” for one or more of the following reasons:

- Medical clearance to participate in the event and/or outing has not be granted
- Presence of unstable mental and/or physical conditions, which preclude participation
- Family member/responsible party refusal to give consent for participation.

7. Any registrants removed from the “Sign-Up” list will be counseled by an activity therapist.

8. The Therapeutic Recreation Director arranges for appropriate staff to accompany the registrants. At a minimum it will include a recreational therapist and a CNA and when necessitated by the location of and length of the trip, nourishments and appropriate vehicles to transport the registrants.

9. Registrants are transported to the event and/or outing from the Center and returned to the Center at the end of the trip unless special arrangement for transportation to the registrants home at the completion of the event and/or outing have been approved by the Program Director/designee .

10. In the event of a registrant’s requiring emergency medical assistance during the community event and/or outing the assigned recreational therapist will:

- A. Call 911 to obtain assistance
- B. Notify the Program Director of the registrant's status and the need to obtain assistance
- C. Request from the Director of Nursing/designee, prior to the arrival of the 911 response, the registrant's medical history/diagnosis/conditions
- D. Upon return to the Center complete an Occurrence Report.

11. The Director of Nursing/designee will inform the registrant's designated "next-of-kin" and primary care physician of the registrant's medical emergency.