

# SUMMIT AT FRIEDWALD CARE CENTER LLC

**SUBJECT: Person-Centered Care Plan  
ADULT DAY HEALTH CARE PROGRAM**

**POLICY:** **A written Person-Centered Care Plan will be developed, jointly with the registrant and/or authorized representative, and will be updated biannually, as needed and/or as requested by the Registrant**

**PURPOSE:**

1. To meet the registrant's clinical and support needs and strengths as identified through an assessment of functional needs
2. To meet the registrant's personal and cultural preferences
3. To meet the required State and Federal Regulations

**GENERAL INFORMATION:**

1. The Care Plan will be written in plain language that is accessible to registrants with disabilities and who are not proficient in English

## **PROCEDURE:**

**RESPONSIBILITY**  
RN/Pertinent Staff

IDT/Registrant and/or  
Requested Representatives

## **ACTION**

1. Complete comprehensive functional assessment
2. Develop Person-Centered Care Plan
  - a. Identify registrant goals and desired outcomes
  - b. Incorporate staff interventions to facilitate goal outcome
3. If registrant's request/goal cannot be met, establish with registrant/family member, a mutually agreed upon time schedule for status reports/resolution
4. Discuss with appropriate disciplines to evaluate issue(s) and develop appropriate plan of action
5. Discuss plan of action with registrant or family member within agreed time frame
  - a. If accepted, implement plan of action
  - b. If not accepted, continue to explore alternative approaches and implement

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### **PROCEDURE: (cont'd)**

#### **RESPONSIBILITY**

RN/Pertinent staff

#### **ACTION**

6. If issue cannot be resolved, apprise Director of all details related to meeting person-centered goals and registrant's/family member's response to proposed plan of action

DIRECTOR

7. Meet with pertinent staff, client and/or family member to develop acceptable plan of action

PERTINENT STAFF

8. Implement plan of action  
9. Document all details in Medical Record including:  
a. Registrant's request  
b. Concerns related to meeting request  
c. Action(s) taken including discussions with registrant/family member  
d. Outcome  
10. Submit report to Director

PERTINENT STAFF/DIRECTOR

11. Provide a written reply to the registrant/representative who initiated the concern  
12. Track concerns, patterns or trends related to meeting person-centered goals  
13. Incorporate concerns, recurrences, patterns and/or trends in Annual Report

QUALITY ASSURANCE COMMITTEE

14. Recommend further investigation, corrective action and/or procedural changes, if appropriate

# **SUMMIT AT FRIEDWALD CARE CENTER LLC**

## **PERSON-CENTERED CARE**

### **INTENT: To improve Quality of Life and Quality of Care**

Person-centered care means to focus on the registrant as the locus of control and support the registrant in making their own choices and having control over their daily living.

### **Person-Centered Services Plans must be:**

- Driven by the individual, to the maximum extent possible, and include individuals and representatives of his/her choice
- Timely and occur at location/times of convenience to the registrant and within a supportive environment
- Reflective of personal preferences and choices including cultural considerations
- Reflective of a method to request updates, solve problems/concerns, etc.
- Written in plain language able to be understood by the registrants
- Identify strengths, weaknesses/needs and desired outcomes of the registrant
- Identify risk factors and plans to minimize them
- Reflect support and encouragement for community integration
- Reflect individualized approaches based on the specific registrant and their specific comprehensive assessment
- Reflect interdisciplinary team approach to care