



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, M.D., M.P.H.
Commissioner

JOHANNE E. MORNE, M.S.
Executive Deputy Commissioner

April 25, 2024

Dear Administrator:

The Healthcare Personnel Influenza Vaccination Report will open on **Friday, April 26, 2024**, and must be electronically submitted to the New York State Department of Health **by Friday, June 28, 2024**. All facilities covered under New York Codes, Rules and Regulations, Title 10, Section 2.59 are **required** to document the number and percentage of personnel vaccinated against influenza for the current season and to complete this report upon request of the New York State Department of Health.

This year's report covers healthcare personnel employed by or affiliated with your facility or agency from October 1, 2023 through March 31, 2024. The report may be accessed on the Health Electronic Response Data System at <https://commerce.health.state.ny.us/>. See the attached instruction card for detailed guidance on how to access, complete, and submit the report on the Health Electronic Response Data System.

A pre-recorded webinar training session for the Healthcare Personnel Influenza Vaccination Report is available online at www.health.ny.gov/FluMaskReg under the heading "Training." Please ensure that the person completing the report at your facility views the pre-recorded webinar and reviews all instructions and Frequently Asked Questions available at the above website before completing the report. Please see the enclosures for copies of the instructions, an Frequently Asked Questions document on the report, and a Centers for Disease Control and Prevention [guidance document](#) on methods and strategies that can be used to collect healthcare personnel influenza vaccination data.

Questions about the report should be directed to the New York State Department of Health Division of Vaccine Excellence at either (518) 473-4437 or immunize@health.ny.gov. Technical questions about the report or on the use of the Health Electronic Response Data System should be directed to the Health Emergency Preparedness Program at (518) 408-5163 or hseppny@health.ny.gov. Questions about New York Codes, Rules and Regulations, Title 10, Section 2.59 ([the "flu mask" regulation](#)) should be directed to flumaskreg@health.ny.gov. Questions about New York Codes, Rules and Regulations, Title 10, Section 2.59 should be directed to flumaskreg@health.ny.gov.

In Partnership,

Heidi Reukauf, MPH, RN
Director, Division of Vaccine Excellence

Enclosures