



## New York State High Fidelity Wraparound Certification and Recertification

Certification is required for **Care Managers and their supervisors** planning to practice High Fidelity Wraparound. Certification is a 12-month process which includes:

**Six Training Modules:** Care managers and supervisors participate in both in-person and virtual modules offered during the first six months of the certification year. Competence with each module must be demonstrated prior to participating in the next module.

**Supervisory Training:** Supervisors will participate in two additional modules focused on advanced practice and offered in months 8-10 of the certification year. Competence must be demonstrated each module prior to participating in the next module.

**Monthly Coaching:** Care managers and supervisors participate in a monthly coaching call with a NYS project team member. Supervisors are trained to facilitate coaching of their care manager(s) beginning in month seven of the certification year.

**Observations of Child & Family Team Meeting Facilitation:** A score of 80% or higher must be achieved on the NYS Child & Family Team Meeting Observation Tool completed by NYS project team member. Observation of a Child and Family Team Meeting will occur in months 10-12 of the certification year.

**Observation of Supervisory Coaching:** A score of 80% or higher must be achieved on the NYS Coaching Observation Tool completed by NYS project team members observing in months 10-12 of the certification year.

**Final Presentation:** Care managers and their supervisors submit a final presentation to the NYS project team in month 12 of the certification year. The presentation demonstrates competence in and understanding of NYS High Fidelity Wraparound.

**Webinar Participation:** Care managers and supervisors participate in three (3) webinars within the certification year. Webinars are offered quarterly and present topics to enhance skills related to High Fidelity Wraparound facilitation.

**Peer-to-Peer Learning:** Care managers and supervisors participate in two (2) peer-to-peer learning calls within the certification year. Calls are offered on a quarterly basis and provide opportunities to share best practices and brainstorm strategies for facilitating NYS High Fidelity Wraparound.



NYS High Fidelity Wraparound Certification Elements												
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Training	Intro to Wraparound	Foundations Part One	Foundations Part Two	Deeper to Fidelity	Enhancing CFTM	Transition		Supervisor Only: Advanced Wrap Practice		Supervisor Only: Advanced Wrap Practice		
Coaching	One call: Led by project team	One call: Led by project team	One call: Led by project team	One call: Led by project team	One call: Led by project team	One call: Led by project team	One call: Supervisor and project team partner	One call: Supervisor and project team partner	One call: Supervisor and project team partner	One call: Led by supervisor	One call: Led by supervisor	One call: Led by supervisor
Quarterly Requirements												
Webinars	Quarterly webinars are offered. CM and Supervisor must attend 3/4			Quarterly webinars are offered. CM and Supervisor must attend 3/4			Quarterly webinars are offered. CM and Supervisor must attend 3/4			Quarterly webinars are offered. CM and Supervisor must attend 3/4		
Peer to Peer	Quarterly calls are offered. CM and Supervisor must attend 3/4			Quarterly calls are offered. CM and Supervisor must attend 3/4			Quarterly calls are offered. CM and Supervisor must attend 3/4			Quarterly calls are offered. CM and Supervisor must attend 3/4		



**Recertification**

In order to ensure continued fidelity to the NYS High Fidelity Wraparound model, care managers and coaching supervisors will need to demonstrate sustained use of practice skills. A six month recertification process must be completed every 24 months, beginning 18 months after initial certification.

<b>Recertification Element</b>	<b>Care Manager</b>	<b>Coaching Supervisor</b>
<b>Practice</b>	Documentation that the care manager has facilitated HFW continuously within the past 12 months	Documentation that the supervisor has provided coaching to a care manager facilitating HFW continuously within the past 12 months
<b>Continuing Education</b>	Documentation of participation in 3 continuing education courses (6 hours) offered by the NYS Training and Implementation Institute.	Documentation of participation in 3 continuing education courses (6 hours) offered by the NYS Training and Implementation Institute.
<b>Observations</b>	Care manager will be observed by a member of the project team and must receive a score of 80% or higher on the NY CFTM Observation Tool	Coaching supervisor will be observed by a member of the project team and must receive a score of 80% or higher on the NY Coaching Observation tool
<b>Documentation</b>	Submission of two HFW plans for review by the project team	Submission of two coaching session notes for review by the project team