



New York State Department of Health
Asbestos Safety Training Manuals and Curricula

Guidance and Attestation

The following guidance is applicable to new and revised manuals and curricula being submitted for approval to use in New York State Department of Health approved asbestos safety training programs pursuant to 10 NYCRR, Part 73. Training providers may also wish to refer to this guidance when evaluating their previously approved materials to determine if they should improve existing materials.

Manuals and curricula must not be outdated. EPA model manuals, curricula or other nationally published materials from the late 1980s or early 1990s do not reflect regulatory changes that have occurred at the Federal and State levels in recent years. All training materials must present accurate and up-to-date information to trainees.

Manuals and curricula must incorporate New York State requirements. There are unique requirements that exist in New York State, especially 12 NYCRR, Part 56 (Code Rule 56). EPA model manuals, curricula or other nationally published materials must be adapted to reflect New York State requirements to assure that students understand how to perform asbestos work that is in compliance with New York State regulations.

Manuals and curricula must clarify the requirements and restrictions of the specific discipline being taught. For example, the work limitations for the Allied Trades discipline are different from an Asbestos Worker/Handler. Providers must be sure that written materials address the restrictions for each discipline, so that trainees gain a proper understanding of their roles and limitations within a specific discipline.

Manuals and curricula must not contain typographical and grammatical errors. These errors result in training materials that are unprofessional and may confuse trainees. Training Directors should, at a minimum, proofread all manuals and curricula prior to submittal to the Department and eliminate all typographical and grammatical errors.

Manuals and curricula must not be submitted concurrently for separate disciplines. Submissions and revisions should be completed for one discipline at a time. Only after final approval is granted for a specific submission/discipline, will additional submissions/disciplines be reviewed.

Please note that errata or addenda sheets may be used to revise materials if necessary.

A signed copy of this form must be submitted to the Department with the proposed materials.

I attest that I have thoroughly read the guidance above, and the written materials being submitted are in compliance with the above items. I understand that if any issues (listed above) are discovered during review, the materials will be returned to me for revision.

Training Provider Name: _____

Discipline/Materials: _____

Training Director Name: _____

Training Director Signature: _____

Date: _____